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# SCHOOL PERFORMANCE FACT SHEET CALENDAR YEARS 2019 & 2020

### **Cisco Certified Network Associate (CCNA)**

# **On-Time Completion Rates (Graduation Rates)**

Includes data for the two calendar years prior to reporting.

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2019	0	0	0	0
2020	0	0	0	0

Student's Initials:	Date:			
Initial only after you	have had sufficient	time to read and	understand t	the information.

#### **150% TABLE OPTIONAL J**

# **Students Completing Within 150% of the Published Program Length**

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	150% Graduates	150% Completion Rate
2019	0	0	0	0
2020	0	0	0	0
**20XX				
**20XY				

<sup>\*\*</sup>Included if the program is more than one year in length.

Student's Initials:	_ Date:
Initial only after you have	had sufficient time to read and understand the information.

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# Job Placement Rates (includes data for the two calendar years prior to reporting)

Calendai Year	Number of Students Who Began Program	Number of Graduates		Graduates Employed in the Field	Placement Rate % Employed in the Field
2019	0	0	0	0	0
2020	0	0	0	0	0

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training.

#### Student can go to PayScale website to find out job placement information:

 $http://www.payscale.com/research/US/Certification=Cisco\_Certified\_Network\_Associate\_(CCNA)/Salary$ 

#### Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

# Part-Time vs. Full-Time Employment

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2019	0	0	0
2020	0	0	0

# Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2019	0	0	0
2020	0	0	0

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#### Self-Employed / Freelance Positions

Calendar Year	Graduates Employed who are Self- Employed or Working Freelance	Total Graduates Employed in the Field
2019	0	0
2020	0	0

#### Institutional Employment

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2019	0	0
2020	0	0

Student's	Initials	s: Date:	<del></del>
Initial only	after	ou have had sufficient tip	me to read and understand the information.

#### IF the majority of graduates from this program obtain jobs in self-employment or freelance work add:

This program may result in freelance or self-employment.

- The work available to graduates of this program is usually for freelance or self-employment.
- This type of work may not be consistent.
- The period of employment can range from one day to weeks to several months.
- Hours worked in a day or week may be more or less than the traditional 8 hour work day or 40 hour work week.
- You can expect to spend unpaid time expanding your networks, advertising, promoting your services, or honing your skills.
- Once graduates begin to work freelance or are self-employed, they will be asked to provide documentation that they are employed as such so that they may be counted as placed for our job placement records.
- Students initialing this disclosure understand that either a majority or all of this school's graduates are employed in this manner and understand what comprises this work style.

Student's Initials:	Date:
Only initial after you have h	ad sufficient time to read and understand the information.

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#### Salary and Wage Information (includes data for the two calendar years prior to reporting)

#### Annual salary and wages reported for graduates employed in the field.

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$20,001 - \$25,000	\$35,001 - \$40,000	\$40,001 - \$45,000	\$45,001 - \$50,000	No Salary Information Reported
2019	0	0	0	0	0	0	0
2020	0	0	0	0	0	0	0

A list of sources used to substantiate salary disclosures is available from the school

#### Student can go to PayScale website to find out salary information:

http://www.payscale.com/research/US/Certification=Cisco\_Certified\_Network\_Associate\_(CCNA)/Sal ary

Student's Initials: _	Date:			
Initial only after you	u have had sufficient tim	ie to read and ເ	inderstand the	information.

# **Cost of Educational Program**

Total charges for the program for students completing on-time in 2019: \$0. Additional charges may be incurred if the program is not completed on-time.

Student's Initials:	Date:
Initial only after you have ha	ad sufficient time to read and understand the information

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# Vista IT 5945 Temple City Blvd, Temple City, CA, 91780 T (626) 872-2922 F (626) 872-2933 www.vistait.com

Student's Initials:						
nitial only after you have had sufficient time to read and understand the information.						
Students at Vista IT Consulting not meet the U.S. Department student aid programs.	_					
Student's Initials: Initial only after you have ha		_ I and understand the in	formation.			
This fact sheet is filed with the information you may have related exam passage rates, this fact	ating to completion rates,	placement rates, startin	g salaries, or license			
Any questions a student may he by the institution may be directly Oaks Drive, Suite 400, Sacrar 370-7589 or by fax (916) 263-	ted to the Bureau for Priv mento, CA 95833, www.k	ate Postsecondary Educ	ation at 2535 Capitol			
Student Name - Print						
Student Signature		 Date				
School Official		 Date				

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#### **Definitions**

- "Number of Students Who Began the Program" means the number of students who began a
  program who were scheduled to complete the program within 100% of the published program
  length within the reporting calendar year and excludes all students who cancelled during the
  cancellation period.
- "Students Available for Graduation" is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- "Number of On-time Graduates" is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- "On-time Completion Rate" is the number of on-time graduates divided by the number of students available for graduation.
- "150% Graduates" is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- "150% Completion Rate" is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- "Graduates Available for Employment" means the number of graduates minus the number of graduates unavailable for employment.
- "Graduates Unavailable for Employment" means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- "Graduates Employed in the Field" means graduates who beginning within six months after a
  student completes the applicable educational program are gainfully employed, whose
  employment has been reported, and for whom the institution has documented verification of
  employment. For occupations for which the state requires passing an examination, the six
  months period begins after the announcement of the examination results for the first examination
  available after a student completes an applicable educational program.
- "Placement Rate Employed in the Field" is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- "Number of Graduates Taking Exam" is the number of graduates who took the first available exam in the reported calendar year.
- "First Available Exam Date" is the date for the first available exam after a student completed a program.

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- "Passage Rate" is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- "Number Who Passed First Available Exam" is the number of graduates who took and passed the first available licensing exam after completing the program.
- "Salary" is as reported by graduate or graduate's employer.
- "No Salary Information Reported" is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.

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#### STUDENT'S RIGHT TO CANCEL

- 1) The student has the right to cancel the enrollment agreement and obtain a refund of charges paid through attendance at the first class session, or the seventh day after enrollment, whichever is later.
- 2) If the student has received federal student financial aid funds, the student is entitled to a refund of moneys not paid from federal student financial aid program funds.
- 3) A student is required to follow to cancel the enrollment agreement or withdraw from the institution and obtain a refund.

#### **Classroom Programs:**

A notice of cancellation for the current term or from the school shall be in writing and submitted to the school administrative office. A withdrawal for the current term or from the school may be effectuated by the student's written notice or by the student's conduct, including, but not necessarily limited to, a student's lack of attendance. The institution shall refund 100 percent of the amount paid for institutional charges, less a reasonable deposit or application fee not to exceed two hundred fifty dollars (\$250).

The institution shall issue a refund for unearned institutional charges if the student cancels an enrollment agreement or withdraws during a period of attendance. The refund policy for students who have completed 60 percent or less of the period of attendance shall be a pro rata refund. The institution shall pay or credit refunds within 45 days of a student's cancellation or withdrawal.

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#### § 76215. Student Tuition Recovery Fund Disclosures.

- (a) A qualifying institution shall include the following statement on both its enrollment agreement and its current schedule of student charges:
- "You must pay the state-imposed assessment for the Student Tuition Recovery Fund (STRF) if all of the following applies to you:
- 1. You are a student, who is a California resident and prepays all or part of your tuition either by cash, guaranteed student loans, or personal loans, and
- 2. Your total charges are not paid by any third-party payer such as an employer, government program or other payer unless you have a separate agreement to repay the third party.

You are not eligible for protection from the STRF and you are not required to pay the STRF assessment, if either of the following applies:

- 1. You are not a California resident.
- 2. Your total charges are paid by a third party, such as an employer, government program or other payer, and you have no separate agreement to repay the third party."
- (b) In addition to the statement described under subdivision (a) of this section, a qualifying institution shall include the following statement on its current schedule of student charges:
- "The State of California created the Student Tuition Recovery Fund (STRF) to relieve or mitigate economic losses suffered by California residents who were students attending certain schools regulated by the Bureau for Private Postsecondary Education.

You may be eligible for STRF if you are a California resident, prepaid tuition, paid the STRF assessment, and suffered an economic loss as a result of any of the following:

- 1. The school closed before the course of instruction was completed.
- 2. The school's failure to pay refunds or charges on behalf of a student to a third party for license fees or any other purpose, or to provide equipment or materials for which a charge was collected within 180 days before the closure of the school.
- 3. The school's failure to pay or reimburse loan proceeds under a federally guaranteed student loan program as required by law or to pay or reimburse proceeds received by the school prior to closure in excess of tuition and other cost.
- 4. There was a decline in the quality of the course of instruction within 30 days before the school closed or, if the decline began earlier than 30 days prior to closure, the period of decline determined by the Bureau.
- 5. An inability to collect on a judgment against the institution for a violation of the Act."

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# **Prior to Signing This Enrollment Agreement**

Prior to signing this enrollment agreement, you must be given a catalog or brochure and a School Performance Fact Sheet, which you are encouraged to review prior to signing this agreement. These documents contain important policies and performance data for this institution. This institution is required to have you sign and date the information included in the School Performance Fact Sheet relating to completion rates, placement rates, licensing examination passage rates, and salaries or wages, and the most recent three-year cohort default rate, if applicable, prior to signing this agreement.

Student's Initials	I certify that I have received the catalog, School Performance Fact Sheet, and
information regarding of	completion rates, placement rates, license examination passage rates, and salary or
wage information, and	the most recent three-year cohort default rate, if applicable, included in the School
Performance Fact she	et, and have signed, initialed, and dated the information provided in the School
performance Fact Shee	et.

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# **Refund Policy**

The amount owed to the student equals the institutional charge for the instruction divided by the total number of clock hours in the period of attendance multiplied by the number of clock hours the student has not attended prior to withdrawal. No refunds are due once the student has received 60% of the clock hours of instruction in any given period of attendance.

For purposes of determining a refund, a student shall be considered to have withdrawn from an educational program when he or she withdraws or is deemed withdrawn in accordance with the withdrawal policy stated in this institution's catalog.

You must exercise your right to cancel or withdraw on or before this date:

If an institution has collected money from a student for transmittal on the student's behalf to a third party for a bond, library usage, or fees for a license, application, or examination and the institution has not paid the money to the third party at the time of the student's withdrawal or cancellation, the institution shall refund the money to the student within 45 days of the student's withdrawal or cancellation.

If the student has received federal student financial aid funds, the student is entitled to a refund of moneys not paid from federal student financial aid program funds.

This institution shall refund any credit balance on the student's account within 45 days after the date of the student's completion of, or withdrawal from, the educational program in which the student was enrolled.

If the student obtains a loan to pay for an educational program, the student will have the responsibility to repay the full amount of the loan plus interest, less the amount of any refund.

Any questions a student may have regarding this enrollment agreement that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Dr., Suite #400, Sacramento, CA 95833, www.bppe.ca.gov (888) 370-7589 (fax) (916) 263-1897.

A student or any member of the public may file a complaint about this institution with the Bureau for Private Postsecondary Education by calling (888) 370-7589 or by completing a complaint form, which can be obtained on the bureau's Internet web site www.bppe.ca.gov.

# NOTICE CONCERNING TRANSFERABILITY OF CREDITS AND CREDENTIALS EARNED AT OUR INSTITUTION

"The transferability of credits you earn at Vista IT Training is at the complete discretion of an institution to which you may seek to transfer. Acceptance of the certificate you earn in Vista IT Training certificate programs is also at the complete discretion of the institution to which you may seek to transfer. If the certificate that you earn at this institution are not accepted at the institution to which you seek to transfer, you may be required to repeat some or all of your coursework at that institution. For this reason you should make certain that your attendance at this institution will meet your educational

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goals. This may include contacting an institution to which you may seek to transfer after attending Vista IT Training to determine if your certificate will transfer."

#### **Notice:**

A student or any member of the public may file a complaint about the institution with the Bureau for Private Postsecondary Education by calling (888) 370-7589 or by completing a complaint form which can be obtained on the bureau's Internet Website at www. bppe.ca.gov.

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# SCHOOL PERFORMANCE FACT SHEET CALENDAR YEARS 2019 & 2020

### **Certified Wireless network Administrator (CWNA)**

# **On-Time Completion Rates (Graduation Rates)**

Includes data for the two calendar years prior to reporting.

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2019	0	0	0	0%
2020	0	0	0	0%

Student's Initials:	Date:			
Initial only after you	have had sufficient	time to read and	understand t	the information.

#### **150% TABLE OPTIONAL J**

# **Students Completing Within 150% of the Published Program Length**

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	150% Graduates	150% Completion Rate
2019	0	0	0	0
2020	0	0	0	0
**20XX				
**20XY				

<sup>\*\*</sup>Included if the program is more than one year in length.

Student's Initials:	_ Date:
Initial only after you have	had sufficient time to read and understand the information.

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#### Job Placement Rates (includes data for the two calendar years prior to reporting)

Calendar Year	Number of Students Who Began Program	Number of Graduates		Graduates Employed in the Field	Placement Rate % Employed in the Field
2019	0	0	0	0	0
2020	0	0	0	0	0

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training.

#### Student can go to PayScale website to find out job placement information:

http://www.payscale.com/research/US/Certification=Planet3\_Certified\_Wireless\_Network\_Administrat or\_(CWNA)/Salary

# Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

Part-Time vs. Full-Time Employment

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2019	0	0	0
2020	0	0	0

# **Single Position vs. Concurrent Aggregated Position**

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2019	0	0	0
2020	0	0	0

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#### **Self-Employed / Freelance Positions**

Calendar Year	Graduates Employed who are Self- Employed or Working Freelance	Total Graduates Employed in the Field
2019	0	0
2020	0	0

#### **Institutional Employment**

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2019	0	0
2020	0	0

Student's Initials:	Date:
Initial only after you have ha	ad sufficient time to read and understand the information

#### IF the majority of graduates from this program obtain jobs in self-employment or freelance work add:

This program may result in freelance or self-employment.

- The work available to graduates of this program is usually for freelance or self-employment.
- This type of work may not be consistent.
- The period of employment can range from one day to weeks to several months.
- Hours worked in a day or week may be more or less than the traditional 8 hour work day or 40 hour work week.
- You can expect to spend unpaid time expanding your networks, advertising, promoting your services, or honing your skills.
- Once graduates begin to work freelance or are self-employed, they will be asked to provide documentation that they are employed as such so that they may be counted as placed for our job placement records.
- Students initialing this disclosure understand that either a majority or all of this school's graduates are employed in this manner and understand what comprises this work style.

Student's Initials:	Date:	
Only initial after you hav	had sufficient time to read and understand the information	١.

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## Salary and Wage Information (includes data for the two calendar years prior to reporting)

### Annual salary and wages reported for graduates employed in the field.

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	Calendar	Graduates	Graduates	\$20,001	\$35,001	\$40,001	\$45,001	No Salary
	Year	Available for	Employed in	-	-	-	-	Information
		Employment	Field	\$25,000	\$40,000	\$45,000	\$50,000	Reported
		, ,		<b>V</b> =0,000	<b>4</b> 10,000	<b>¥</b> 10,000	<b>400,000</b>	
	2019	0	0	0	0	0	0	0
ŀ								
	2020	0	0	0	0	0	0	0

A list of sources used to substantiate salary disclosures is available from the school.

Student's Initials: \_\_\_\_ Date: \_\_\_\_

Student can go to PayScale website to find out salary information: http://www.payscale.com/research/US/Certification=Planet3_Certified_Wireless_Network_Administrat or_(CWNA)/Salary
Student's Initials: Date: Initial only after you have had sufficient time to read and understand the information.
Cost of Educational Program
Total charges for the program for students completing on-time in 2019: \$0. Additional charges may be incurred if the program is not completed on-time.
Student's Initials: Date: Initial only after you have had sufficient time to read and understand the information.

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Initial only after you have had sufficient time to read and understand the information.

Students at Vista IT Consulting Training are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

Student's Initials: Date: Initial only after you have had sufficient	time to read and understand the information.
information you may have relating to comp	or Private Postsecondary Education. Regardless of any pletion rates, placement rates, starting salaries, or license as the information as calculated pursuant to state law.
by the institution may be directed to the Bu	ng this fact sheet that have not been satisfactorily answered lireau for Private Postsecondary Education at 2535 Capitol 5833, www.bppe.ca.gov, toll-free telephone number (888)
Student Name - Print	
Student Signature	Date
School Official	Date

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#### **Definitions**

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  length within the reporting calendar year and excludes all students who cancelled during the
  cancellation period.
- "Students Available for Graduation" is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
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- "On-time Completion Rate" is the number of on-time graduates divided by the number of students available for graduation.
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- "Graduates Unavailable for Employment" means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- "Graduates Employed in the Field" means graduates who beginning within six months after a
  student completes the applicable educational program are gainfully employed, whose
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- "First Available Exam Date" is the date for the first available exam after a student completed a program.

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- "Passage Rate" is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- "Number Who Passed First Available Exam" is the number of graduates who took and passed the first available licensing exam after completing the program.
- "Salary" is as reported by graduate or graduate's employer.
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#### STUDENT'S RIGHT TO CANCEL

- 1) The student has the right to cancel the enrollment agreement and obtain a refund of charges paid through attendance at the first class session, or the seventh day after enrollment, whichever is later.
- 2) If the student has received federal student financial aid funds, the student is entitled to a refund of moneys not paid from federal student financial aid program funds.
- 3) A student is required to follow to cancel the enrollment agreement or withdraw from the institution and obtain a refund.

#### **Classroom Programs:**

A notice of cancellation for the current term or from the school shall be in writing and submitted to the school administrative office. A withdrawal for the current term or from the school may be effectuated by the student's written notice or by the student's conduct, including, but not necessarily limited to, a student's lack of attendance. The institution shall refund 100 percent of the amount paid for institutional charges, less a reasonable deposit or application fee not to exceed two hundred fifty dollars (\$250).

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#### § 76215. Student Tuition Recovery Fund Disclosures.

- (a) A qualifying institution shall include the following statement on both its enrollment agreement and its current schedule of student charges:
- "You must pay the state-imposed assessment for the Student Tuition Recovery Fund (STRF) if all of the following applies to you:
- 1. You are a student, who is a California resident and prepays all or part of your tuition either by cash, guaranteed student loans, or personal loans, and
- 2. Your total charges are not paid by any third-party payer such as an employer, government program or other payer unless you have a separate agreement to repay the third party.

You are not eligible for protection from the STRF and you are not required to pay the STRF assessment, if either of the following applies:

- 1. You are not a California resident.
- 2. Your total charges are paid by a third party, such as an employer, government program or other payer, and you have no separate agreement to repay the third party."
- (b) In addition to the statement described under subdivision (a) of this section, a qualifying institution shall include the following statement on its current schedule of student charges:
- "The State of California created the Student Tuition Recovery Fund (STRF) to relieve or mitigate economic losses suffered by California residents who were students attending certain schools regulated by the Bureau for Private Postsecondary Education.

You may be eligible for STRF if you are a California resident, prepaid tuition, paid the STRF assessment, and suffered an economic loss as a result of any of the following:

- 1. The school closed before the course of instruction was completed.
- 2. The school's failure to pay refunds or charges on behalf of a student to a third party for license fees or any other purpose, or to provide equipment or materials for which a charge was collected within 180 days before the closure of the school.
- 3. The school's failure to pay or reimburse loan proceeds under a federally guaranteed student loan program as required by law or to pay or reimburse proceeds received by the school prior to closure in excess of tuition and other cost.
- 4. There was a decline in the quality of the course of instruction within 30 days before the school closed or, if the decline began earlier than 30 days prior to closure, the period of decline determined by the Bureau.
- 5. An inability to collect on a judgment against the institution for a violation of the Act."

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Student's Initials	I certify that I have received the catalog, School Performance Fact Sheet, and
information regarding of	completion rates, placement rates, license examination passage rates, and salary or
wage information, and	the most recent three-year cohort default rate, if applicable, included in the School
Performance Fact she	et, and have signed, initialed, and dated the information provided in the School
performance Fact Shee	t.

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# **Refund Policy**

The amount owed to the student equals the institutional charge for the instruction divided by the total number of clock hours in the period of attendance multiplied by the number of clock hours the student has not attended prior to withdrawal. No refunds are due once the student has received 60% of the clock hours of instruction in any given period of attendance.

For purposes of determining a refund, a student shall be considered to have withdrawn from an educational program when he or she withdraws or is deemed withdrawn in accordance with the withdrawal policy stated in this institution's catalog.

You must exercise your right to cancel or withdraw on or before this date:

If an institution has collected money from a student for transmittal on the student's behalf to a third party for a bond, library usage, or fees for a license, application, or examination and the institution has not paid the money to the third party at the time of the student's withdrawal or cancellation, the institution shall refund the money to the student within 45 days of the student's withdrawal or cancellation.

If the student has received federal student financial aid funds, the student is entitled to a refund of moneys not paid from federal student financial aid program funds.

This institution shall refund any credit balance on the student's account within 45 days after the date of the student's completion of, or withdrawal from, the educational program in which the student was enrolled.

If the student obtains a loan to pay for an educational program, the student will have the responsibility to repay the full amount of the loan plus interest, less the amount of any refund.

Any questions a student may have regarding this enrollment agreement that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Dr., Suite #400, Sacramento, CA 95833, www.bppe.ca.gov (888) 370-7589 (fax) (916) 263-1897.

A student or any member of the public may file a complaint about this institution with the Bureau for Private Postsecondary Education by calling (888) 370-7589 or by completing a complaint form, which can be obtained on the bureau's Internet web site www.bppe.ca.gov.

# NOTICE CONCERNING TRANSFERABILITY OF CREDITS AND CREDENTIALS EARNED AT OUR INSTITUTION

"The transferability of credits you earn at Vista IT Training is at the complete discretion of an institution to which you may seek to transfer. Acceptance of the certificate you earn in Vista IT Training certificate programs is also at the complete discretion of the institution to which you may seek to transfer. If the certificate that you earn at this institution are not accepted at the institution to which you seek to transfer, you may be required to repeat some or all of your coursework at that institution. For this reason you should make certain that your attendance at this institution will meet your educational

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goals. This may include contacting an institution to which you may seek to transfer after attending Vista IT Training to determine if your certificate will transfer."

#### **Notice:**

A student or any member of the public may file a complaint about the institution with the Bureau for Private Postsecondary Education by calling (888) 370-7589 or by completing a complaint form which can be obtained on the bureau's Internet Website at www. bppe.ca.gov.

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# SCHOOL PERFORMANCE FACT SHEET CALENDAR YEARS 2019 & 2020

**CompTIA Certified Preparation: A+** 

# **On-Time Completion Rates (Graduation Rates)**

Includes data for the two calendar years prior to reporting.

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2019	0	0	0	0%
2020	0	0	0	0%

Student's	Initials	:: Da	te:	-	
Initial only	after y	you have had s	sufficient time to read	and understand	the information.

#### **150% TABLE OPTIONAL J**

# **Students Completing Within 150% of the Published Program Length**

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	150% Graduates	150% Completion Rate
2019	0	0	0	0
2020	0	0	0	0
**20XX				
**20XY				

<sup>\*\*</sup>Included if the program is more than one year in length.

Student's Initials: _	Date:	
Initial only after you	u have had sufficient time	to read and understand the information.

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#### Job Placement Rates (includes data for the two calendar years prior to reporting)

Calendar Year	Number of Students Who Began Program	Number of Graduates		Graduates Employed in the Field	Placement Rate % Employed in the Field
2019	0	0	0	0	0%
2020	0	0	0	0	0

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training.

### Student can go to PayScale website to find out job placement information:

http://www.payscale.com/research/US/Certification=Comptia\_A%2B\_Service\_Technician/Salary/by\_Employer

# Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

Part-Time vs. Full-Time Employment

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2019	0	0	0
2020	0	0	0

# **Single Position vs. Concurrent Aggregated Position**

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2019	0	0	0
2020	0	0	0

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#### <u>Self-Employed / Freelance Positions</u>

Calendar Year	Graduates Employed who are Self- Employed or Working Freelance	Total Graduates Employed in the Field
2019	0	0
2020	0	0

#### **Institutional Employment**

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2019	0	0
2020	0	0

Student's Initials:	_ Date:
Initial only after you have	had sufficient time to read and understand the information

#### IF the majority of graduates from this program obtain jobs in self-employment or freelance work add:

This program may result in freelance or self-employment.

- The work available to graduates of this program is usually for freelance or self-employment.
- This type of work may not be consistent.
- The period of employment can range from one day to weeks to several months.
- Hours worked in a day or week may be more or less than the traditional 8 hour work day or 40 hour work week.
- You can expect to spend unpaid time expanding your networks, advertising, promoting your services, or honing your skills.
- Once graduates begin to work freelance or are self-employed, they will be asked to provide documentation that they are employed as such so that they may be counted as placed for our job placement records.
- Students initialing this disclosure understand that either a majority or all of this school's graduates are employed in this manner and understand what comprises this work style.

Student's Initials:	Date:	<del></del>	
Only initial after you ha	ave had sufficient ti	me to read and understa	nd the information.

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#### Salary and Wage Information (includes data for the two calendar years prior to reporting)

### Annual salary and wages reported for graduates employed in the field.

_			<u> </u>			<u> </u>		
	Calendar	Graduates	Graduates	\$20,001	\$35,001	\$40,001	\$45,001	No Salary
	Year	Available for	Employed in	-	-	-	-	Information
		Employment	Field	\$25,000	\$40,000	\$45,000	\$50,000	Reported
ŀ	2019	0	n	0	Λ	0	n	0
	2013	0	0	U	U	0	0	O
	2020	0	0	0	0	0	0	0

A list of sources used to substantiate salary disclosures is available from the school.

# Student can go to PayScale website to find out salary information:

http://www.payscale.com/research/US/Certification=Comptia\_A%2B\_Service\_Technician/Salary/by\_Employer

Employer
Student's Initials: Date: Initial only after you have had sufficient time to read and understand the information.
Cost of Educational Program
Total charges for the program for students completing on-time in 2019: \$0. Additional charges may be incurred if the program is not completed on-time.
Student's Initials: Date: Initial only after you have had sufficient time to read and understand the information.
Ctudentie Initiale.
Student's Initials: Date: Initial only after you have had sufficient time to read and understand the information.

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Students at Vista IT Consulting Training are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

Student's Initials: Date: Initial only after you have had sufficient	time to read and understand the information.
information you may have relating to com	or Private Postsecondary Education. Regardless of any pletion rates, placement rates, starting salaries, or license ns the information as calculated pursuant to state law.
by the institution may be directed to the Bu	ng this fact sheet that have not been satisfactorily answered ureau for Private Postsecondary Education at 2535 Capito 95833, www.bppe.ca.gov, toll-free telephone number (888)
Student Name - Print	
Student Signature	Date
School Official	Date

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#### **Definitions**

- "Number of Students Who Began the Program" means the number of students who began a
  program who were scheduled to complete the program within 100% of the published program
  length within the reporting calendar year and excludes all students who cancelled during the
  cancellation period.
- "Students Available for Graduation" is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- "Number of On-time Graduates" is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- "On-time Completion Rate" is the number of on-time graduates divided by the number of students available for graduation.
- "150% Graduates" is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- "150% Completion Rate" is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- "Graduates Available for Employment" means the number of graduates minus the number of graduates unavailable for employment.
- "Graduates Unavailable for Employment" means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- "Graduates Employed in the Field" means graduates who beginning within six months after a
  student completes the applicable educational program are gainfully employed, whose
  employment has been reported, and for whom the institution has documented verification of
  employment. For occupations for which the state requires passing an examination, the six
  months period begins after the announcement of the examination results for the first examination
  available after a student completes an applicable educational program.
- "Placement Rate Employed in the Field" is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- "Number of Graduates Taking Exam" is the number of graduates who took the first available exam in the reported calendar year.

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- "First Available Exam Date" is the date for the first available exam after a student completed a program.
- "Passage Rate" is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- "Number Who Passed First Available Exam" is the number of graduates who took and passed the first available licensing exam after completing the program.
- "Salary" is as reported by graduate or graduate's employer.
- "No Salary Information Reported" is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.

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#### STUDENT'S RIGHT TO CANCEL

- 1) The student has the right to cancel the enrollment agreement and obtain a refund of charges paid through attendance at the first class session, or the seventh day after enrollment, whichever is later.
- 2) If the student has received federal student financial aid funds, the student is entitled to a refund of moneys not paid from federal student financial aid program funds.
- 3) A student is required to follow to cancel the enrollment agreement or withdraw from the institution and obtain a refund.

#### **Classroom Programs:**

A notice of cancellation for the current term or from the school shall be in writing and submitted to the school administrative office. A withdrawal for the current term or from the school may be effectuated by the student's written notice or by the student's conduct, including, but not necessarily limited to, a student's lack of attendance. The institution shall refund 100 percent of the amount paid for institutional charges, less a reasonable deposit or application fee not to exceed two hundred fifty dollars (\$250).

The institution shall issue a refund for unearned institutional charges if the student cancels an enrollment agreement or withdraws during a period of attendance. The refund policy for students who have completed 60 percent or less of the period of attendance shall be a pro rata refund. The institution shall pay or credit refunds within 45 days of a student's cancellation or withdrawal.

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#### § 76215. Student Tuition Recovery Fund Disclosures.

- (a) A qualifying institution shall include the following statement on both its enrollment agreement and its current schedule of student charges:
- "You must pay the state-imposed assessment for the Student Tuition Recovery Fund (STRF) if all of the following applies to you:
- 1. You are a student, who is a California resident and prepays all or part of your tuition either by cash, guaranteed student loans, or personal loans, and
- 2. Your total charges are not paid by any third-party payer such as an employer, government program or other payer unless you have a separate agreement to repay the third party.

You are not eligible for protection from the STRF and you are not required to pay the STRF assessment, if either of the following applies:

- 1. You are not a California resident.
- 2. Your total charges are paid by a third party, such as an employer, government program or other payer, and you have no separate agreement to repay the third party."
- (b) In addition to the statement described under subdivision (a) of this section, a qualifying institution shall include the following statement on its current schedule of student charges:
- "The State of California created the Student Tuition Recovery Fund (STRF) to relieve or mitigate economic losses suffered by California residents who were students attending certain schools regulated by the Bureau for Private Postsecondary Education.

You may be eligible for STRF if you are a California resident, prepaid tuition, paid the STRF assessment, and suffered an economic loss as a result of any of the following:

- 1. The school closed before the course of instruction was completed.
- 2. The school's failure to pay refunds or charges on behalf of a student to a third party for license fees or any other purpose, or to provide equipment or materials for which a charge was collected within 180 days before the closure of the school.
- 3. The school's failure to pay or reimburse loan proceeds under a federally guaranteed student loan program as required by law or to pay or reimburse proceeds received by the school prior to closure in excess of tuition and other cost.
- 4. There was a decline in the quality of the course of instruction within 30 days before the school closed or, if the decline began earlier than 30 days prior to closure, the period of decline determined by the Bureau.
- 5. An inability to collect on a judgment against the institution for a violation of the Act."

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# **Prior to Signing This Enrollment Agreement**

Prior to signing this enrollment agreement, you must be given a catalog or brochure and a School Performance Fact Sheet, which you are encouraged to review prior to signing this agreement. These documents contain important policies and performance data for this institution. This institution is required to have you sign and date the information included in the School Performance Fact Sheet relating to completion rates, placement rates, licensing examination passage rates, and salaries or wages, and the most recent three-year cohort default rate, if applicable, prior to signing this agreement.

Student's Initials	I certify that I have received the catalog, School Performance Fact Sheet, and
information regarding c	ompletion rates, placement rates, license examination passage rates, and salary or
wage information, and	the most recent three-year cohort default rate, if applicable, included in the School
Performance Fact she	et, and have signed, initialed, and dated the information provided in the School
performance Fact Shee	t.

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# **Refund Policy**

The amount owed to the student equals the institutional charge for the instruction divided by the total number of clock hours in the period of attendance multiplied by the number of clock hours the student has not attended prior to withdrawal. No refunds are due once the student has received 60% of the clock hours of instruction in any given period of attendance.

For purposes of determining a refund, a student shall be considered to have withdrawn from an educational program when he or she withdraws or is deemed withdrawn in accordance with the withdrawal policy stated in this institution's catalog.

You must exercise your right to cancel or withdraw on or before this date:

If an institution has collected money from a student for transmittal on the student's behalf to a third party for a bond, library usage, or fees for a license, application, or examination and the institution has not paid the money to the third party at the time of the student's withdrawal or cancellation, the institution shall refund the money to the student within 45 days of the student's withdrawal or cancellation.

If the student has received federal student financial aid funds, the student is entitled to a refund of moneys not paid from federal student financial aid program funds.

This institution shall refund any credit balance on the student's account within 45 days after the date of the student's completion of, or withdrawal from, the educational program in which the student was enrolled.

If the student obtains a loan to pay for an educational program, the student will have the responsibility to repay the full amount of the loan plus interest, less the amount of any refund.

Any questions a student may have regarding this enrollment agreement that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Dr., Suite #400, Sacramento, CA 95833, www.bppe.ca.gov (888) 370-7589 (fax) (916) 263-1897.

A student or any member of the public may file a complaint about this institution with the Bureau for Private Postsecondary Education by calling (888) 370-7589 or by completing a complaint form, which can be obtained on the bureau's Internet web site www.bppe.ca.gov.

# NOTICE CONCERNING TRANSFERABILITY OF CREDITS AND CREDENTIALS EARNED AT OUR INSTITUTION

"The transferability of credits you earn at Vista IT Training is at the complete discretion of an institution to which you may seek to transfer. Acceptance of the certificate you earn in Vista IT Training certificate programs is also at the complete discretion of the institution to which you may seek to transfer. If the certificate that you earn at this institution are not accepted at the institution to which you seek to transfer, you may be required to repeat some or all of your coursework at that institution. For this reason you should make certain that your attendance at this institution will meet your educational

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goals. This may include contacting an institution to which you may seek to transfer after attending Vista IT Training to determine if your certificate will transfer."

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# SCHOOL PERFORMANCE FACT SHEET CALENDAR YEARS 2019 & 2020

**CompTIA Certified Preparation: Network+** 

## **On-Time Completion Rates (Graduation Rates)**

Includes data for the two calendar years prior to reporting.

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2019	0	0	0	0
2020	0	0	0	0

Student's Initials:	Date:			
Initial only after you	have had sufficient	time to read and	understand t	the information.

## **150% TABLE OPTIONAL J**

# **Students Completing Within 150% of the Published Program Length**

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	150% Graduates	150% Completion Rate
2019	0	0	0	0
2020	0	0	0	0
**20XX				
**20XY				

<sup>\*\*</sup>Included if the program is more than one year in length.

Student's Initials:	Date:	
Initial only after yo	u have had sufficient time	to read and understand the information.

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#### Job Placement Rates (includes data for the two calendar years prior to reporting)

Calendar Year	Number of Students Who Began Program	Number of Graduates		Graduates Employed in the Field	Placement Rate % Employed in the Field
2019	0	0	0	0	0
2020	0	0	0	0	0

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training.

## Student can go to PayScale website to find out job placement information:

http://www.payscale.com/research/US/Certification=CompTIA Network%2B/Salary

### Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

## Part-Time vs. Full-Time Employment

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2019	0	0	0
2020	0	0	0

## **Single Position vs. Concurrent Aggregated Position**

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2019	0	0	0
2020	0	0	0

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#### Self-Employed / Freelance Positions

Calendar Year	Graduates Employed who are Self- Employed or Working Freelance	Total Graduates Employed in the Field
2019	0	0
2020	0	0

## Institutional Employment

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2019	0	0
2020	0	0

Student's	Initials	s: Date:	<del></del>
Initial only	after	ou have had sufficient tip	me to read and understand the information.

#### IF the majority of graduates from this program obtain jobs in self-employment or freelance work add:

This program may result in freelance or self-employment.

- The work available to graduates of this program is usually for freelance or self-employment.
- This type of work may not be consistent.
- The period of employment can range from one day to weeks to several months.
- Hours worked in a day or week may be more or less than the traditional 8 hour work day or 40 hour work week.
- You can expect to spend unpaid time expanding your networks, advertising, promoting your services, or honing your skills.
- Once graduates begin to work freelance or are self-employed, they will be asked to provide documentation that they are employed as such so that they may be counted as placed for our job placement records.
- Students initialing this disclosure understand that either a majority or all of this school's graduates are employed in this manner and understand what comprises this work style.

Student's	Initials:	C	Date:					
Only initi	al after y	ou have had	d sufficient	time to read	and unde	erstand th	ne informa	ıtion.

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# Salary and Wage Information (includes data for the two calendar years prior to reporting)

## Annual salary and wages reported for graduates employed in the field.

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$20,001 - \$25,000	-	\$40,001 - \$45,000	\$45,001 - \$50,000	No Salary Information Reported
2019	0	0	0	0	0	0	0
2020	0	0	0	0	0	0	0

A list of sources used to substantiate salary disclosures is available from the school

Student's Initials: Date: Initial only after you have had sufficient time to read and understand the in	
Initial only after you have had sufficient time to read and understand the in	nformation.
Student can go to PayScale website to find out salary http://www.payscale.com/research/US/Certification=CompTIA_Network%2B/Sala	
Cost of Educational Progra	<u>m</u>
Total charges for the program for students completing on-time in 2019: \$0. program is not completed on-time.	Additional charges may be incurred if the
Student's Initials: Date: Initial only after you have had sufficient time to read and understand the in	nformation.
Student's Initials: Date:	
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Initial only after you have had sufficient time to read and understand the information.

	re not eligible for federal student loans. This institution does n criteria that would allow its students to participate in federal
Student's Initials: Date: Initial only after you have had sufficient	 t time to read and understand the information.
information you may have relating to com	for Private Postsecondary Education. Regardless of any appletion rates, placement rates, starting salaries, or license ins the information as calculated pursuant to state law.
by the institution may be directed to the B	ng this fact sheet that have not been satisfactorily answered ureau for Private Postsecondary Education at 2535 Capitol 95833, www.bppe.ca.gov, toll-free telephone number (888)
Student Name - Print	-
Student Signature	Date
School Official	Date

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### **Definitions**

- "Number of Students Who Began the Program" means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- "Students Available for Graduation" is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- "Number of On-time Graduates" is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- "On-time Completion Rate" is the number of on-time graduates divided by the number of students available for graduation.
- "150% Graduates" is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- "150% Completion Rate" is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- "Graduates Available for Employment" means the number of graduates minus the number of graduates unavailable for employment.
- "Graduates Unavailable for Employment" means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- "Graduates Employed in the Field" means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- "Placement Rate Employed in the Field" is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- "Number of Graduates Taking Exam" is the number of graduates who took the first available exam in the reported calendar year.

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- "First Available Exam Date" is the date for the first available exam after a student completed a program.
- "Passage Rate" is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- "Number Who Passed First Available Exam" is the number of graduates who took and passed the first available licensing exam after completing the program.
- "Salary" is as reported by graduate or graduate's employer.
- "No Salary Information Reported" is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.

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### STUDENT'S RIGHT TO CANCEL

- 1) The student has the right to cancel the enrollment agreement and obtain a refund of charges paid through attendance at the first class session, or the seventh day after enrollment, whichever is later.
- 2) If the student has received federal student financial aid funds, the student is entitled to a refund of moneys not paid from federal student financial aid program funds.
- 3) A student is required to follow to cancel the enrollment agreement or withdraw from the institution and obtain a refund.

#### **Classroom Programs:**

A notice of cancellation for the current term or from the school shall be in writing and submitted to the school administrative office. A withdrawal for the current term or from the school may be effectuated by the student's written notice or by the student's conduct, including, but not necessarily limited to, a student's lack of attendance. The institution shall refund 100 percent of the amount paid for institutional charges, less a reasonable deposit or application fee not to exceed two hundred fifty dollars (\$250).

The institution shall issue a refund for unearned institutional charges if the student cancels an enrollment agreement or withdraws during a period of attendance. The refund policy for students who have completed 60 percent or less of the period of attendance shall be a pro rata refund. The institution shall pay or credit refunds within 45 days of a student's cancellation or withdrawal.

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#### § 76215. Student Tuition Recovery Fund Disclosures.

- (a) A qualifying institution shall include the following statement on both its enrollment agreement and its current schedule of student charges:
- "You must pay the state-imposed assessment for the Student Tuition Recovery Fund (STRF) if all of the following applies to you:
- 1. You are a student, who is a California resident and prepays all or part of your tuition either by cash, guaranteed student loans, or personal loans, and
- 2. Your total charges are not paid by any third-party payer such as an employer, government program or other payer unless you have a separate agreement to repay the third party.

You are not eligible for protection from the STRF and you are not required to pay the STRF assessment, if either of the following applies:

- 1. You are not a California resident.
- 2. Your total charges are paid by a third party, such as an employer, government program or other payer, and you have no separate agreement to repay the third party."
- (b) In addition to the statement described under subdivision (a) of this section, a qualifying institution shall include the following statement on its current schedule of student charges:
- "The State of California created the Student Tuition Recovery Fund (STRF) to relieve or mitigate economic losses suffered by California residents who were students attending certain schools regulated by the Bureau for Private Postsecondary Education.

You may be eligible for STRF if you are a California resident, prepaid tuition, paid the STRF assessment, and suffered an economic loss as a result of any of the following:

- 1. The school closed before the course of instruction was completed.
- 2. The school's failure to pay refunds or charges on behalf of a student to a third party for license fees or any other purpose, or to provide equipment or materials for which a charge was collected within 180 days before the closure of the school.
- 3. The school's failure to pay or reimburse loan proceeds under a federally guaranteed student loan program as required by law or to pay or reimburse proceeds received by the school prior to closure in excess of tuition and other cost.
- 4. There was a decline in the quality of the course of instruction within 30 days before the school closed or, if the decline began earlier than 30 days prior to closure, the period of decline determined by the Bureau.
- 5. An inability to collect on a judgment against the institution for a violation of the Act."

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# **Prior to Signing This Enrollment Agreement**

Prior to signing this enrollment agreement, you must be given a catalog or brochure and a School Performance Fact Sheet, which you are encouraged to review prior to signing this agreement. These documents contain important policies and performance data for this institution. This institution is required to have you sign and date the information included in the School Performance Fact Sheet relating to completion rates, placement rates, licensing examination passage rates, and salaries or wages, and the most recent three-year cohort default rate, if applicable, prior to signing this agreement.

Student's Initials	I certify that I have received the catalog, School Performance Fact Sheet, and
information regarding co	ompletion rates, placement rates, license examination passage rates, and salary or
wage information, and	the most recent three-year cohort default rate, if applicable, included in the School
Performance Fact sheet	et, and have signed, initialed, and dated the information provided in the School
performance Fact Sheet	

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# **Refund Policy**

The amount owed to the student equals the institutional charge for the instruction divided by the total number of clock hours in the period of attendance multiplied by the number of clock hours the student has not attended prior to withdrawal. No refunds are due once the student has received 60% of the clock hours of instruction in any given period of attendance.

For purposes of determining a refund, a student shall be considered to have withdrawn from an educational program when he or she withdraws or is deemed withdrawn in accordance with the withdrawal policy stated in this institution's catalog.

You must exercise your right to cancel or withdraw on or before this date:

If an institution has collected money from a student for transmittal on the student's behalf to a third party for a bond, library usage, or fees for a license, application, or examination and the institution has not paid the money to the third party at the time of the student's withdrawal or cancellation, the institution shall refund the money to the student within 45 days of the student's withdrawal or cancellation.

If the student has received federal student financial aid funds, the student is entitled to a refund of moneys not paid from federal student financial aid program funds.

This institution shall refund any credit balance on the student's account within 45 days after the date of the student's completion of, or withdrawal from, the educational program in which the student was enrolled.

If the student obtains a loan to pay for an educational program, the student will have the responsibility to repay the full amount of the loan plus interest, less the amount of any refund.

Any questions a student may have regarding this enrollment agreement that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Dr., Suite #400, Sacramento, CA 95833, www.bppe.ca.gov (888) 370-7589 (fax) (916) 263-1897.

A student or any member of the public may file a complaint about this institution with the Bureau for Private Postsecondary Education by calling (888) 370-7589 or by completing a complaint form, which can be obtained on the bureau's Internet web site www.bppe.ca.gov.

# NOTICE CONCERNING TRANSFERABILITY OF CREDITS AND CREDENTIALS EARNED AT OUR INSTITUTION

"The transferability of credits you earn at Vista IT Training is at the complete discretion of an institution to which you may seek to transfer. Acceptance of the certificate you earn in Vista IT Training certificate programs is also at the complete discretion of the institution to which you may seek to transfer. If the certificate that you earn at this institution are not accepted at the institution to which you seek to transfer, you may be required to repeat some or all of your coursework at that institution. For this reason you should make certain that your attendance at this institution will meet your educational

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goals. This may include contacting an institution to which you may seek to transfer after attending Vista IT Training to determine if your certificate will transfer."

#### **Notice:**

A student or any member of the public may file a complaint about the institution with the Bureau for Private Postsecondary Education by calling (888) 370-7589 or by completing a complaint form which can be obtained on the bureau's Internet Website at www. bppe.ca.gov.

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Vista IT
5945 Temple City Blvd, Temple City, CA, 91780
T (626) 872-2922 F (626) 872-2933
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# SCHOOL PERFORMANCE FACT SHEET CALENDAR YEARS 2019 & 2020

**CompTIA Certified Preparation: Linux+** 

## **On-Time Completion Rates (Graduation Rates)**

Includes data for the two calendar years prior to reporting.

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2019	0	0	0	0
2020	0	0	0	0

Student's Initials:	Date:
Initial only after you have ha	ad sufficient time to read and understand the information.

## **150% TABLE OPTIONAL**

# **Students Completing Within 150% of the Published Program Length**

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	150% Graduates	150% Completion Rate
2019	0	0	0	0
2020	0	0	0	0
**20XX				
**20XY				

<sup>\*\*</sup>Included if the program is more than one year in length.

Student's Initials:	Date:	
Initial only after you have	had suffic	cient time to read and understand the information.

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#### Job Placement Rates (includes data for the two calendar years prior to reporting)

Calendar Year	Number of Students Who Began Program	Number of Graduates		Graduates Employed in the Field	Placement Rate % Employed in the Field
2019	0	0	0	0	0
2020	0	0	0	0	0

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training.

## Student can go to PayScale website to find out job placement information:

http://www.payscale.com/research/US/Certification=CompTIA Linux%2B/Salary

Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

## Part-Time vs. Full-Time Employment

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2019	0	0	0
2020	0	0	0

## **Single Position vs. Concurrent Aggregated Position**

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2019	0	0	0
2020	0	0	0

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#### **Self-Employed / Freelance Positions**

Calendar Year	Graduates Employed who are Self- Employed or Working Freelance	Total Graduates Employed in the Field
2019	0	0
2020	0	0

## Institutional Employment

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2019	0	0
2020	0	0

Student's	Initials	:: Date:			
Initial only	after y	ou have had sufficient t	ime to read and	understand the informa	ation.

#### IF the majority of graduates from this program obtain jobs in self-employment or freelance work add:

This program may result in freelance or self-employment.

- The work available to graduates of this program is usually for freelance or self-employment.
- This type of work may not be consistent.
- The period of employment can range from one day to weeks to several months.
- Hours worked in a day or week may be more or less than the traditional 8 hour work day or 40 hour work week.
- You can expect to spend unpaid time expanding your networks, advertising, promoting your services, or honing your skills.
- Once graduates begin to work freelance or are self-employed, they will be asked to provide documentation that they are employed as such so that they may be counted as placed for our job placement records.
- Students initialing this disclosure understand that either a majority or all of this school's graduates are employed in this manner and understand what comprises this work style.

Student's Initials:	_ Date:
Only initial after you have h	nad sufficient time to read and understand the information.

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## Salary and Wage Information (includes data for the two calendar years prior to reporting)

## Annual salary and wages reported for graduates employed in the field.

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$20,001 - \$25,000	\$35,001 - \$40,000	\$40,001 - \$45,000	\$45,001 - \$50,000	No Salary Information Reported
2019	0	0	0	0	0	0	0
2020	0	0	0	0	0	0	0

A list of sources used to substantiate salary disclosures is available from the school.

http://www.payscale.com/research/US/Certification=CompTIA_Linux%2B/Salary
Student's Initials: Date: Initial only after you have had sufficient time to read and understand the information.
Cost of Educational Program
Total charges for the program for students completing on-time in 2019: \$0. Additional charges may be incurred if the program is not completed on-time.
Student's Initials: Date: Initial only after you have had sufficient time to read and understand the information.
Student's Initials: Date:

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Initial only after you have had sufficient time to read and understand the information.

Students at Vista IT Consulting Training are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

Student's Initials: Date: Initial only after you have had sufficient	time to read and understand the information.
information you may have relating to com	or Private Postsecondary Education. Regardless of any pletion rates, placement rates, starting salaries, or license ns the information as calculated pursuant to state law.
by the institution may be directed to the Bu	ng this fact sheet that have not been satisfactorily answered ureau for Private Postsecondary Education at 2535 Capitol 5833, www.bppe.ca.gov, toll-free telephone number (888)
Student Name - Print	
Student Signature	Date
School Official	Date

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## **Definitions**

- "Number of Students Who Began the Program" means the number of students who began a
  program who were scheduled to complete the program within 100% of the published program
  length within the reporting calendar year and excludes all students who cancelled during the
  cancellation period.
- "Students Available for Graduation" is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- "Number of On-time Graduates" is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- "On-time Completion Rate" is the number of on-time graduates divided by the number of students available for graduation.
- "150% Graduates" is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- "150% Completion Rate" is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- "Graduates Available for Employment" means the number of graduates minus the number of graduates unavailable for employment.
- "Graduates Unavailable for Employment" means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- "Graduates Employed in the Field" means graduates who beginning within six months after a
  student completes the applicable educational program are gainfully employed, whose
  employment has been reported, and for whom the institution has documented verification of
  employment. For occupations for which the state requires passing an examination, the six
  months period begins after the announcement of the examination results for the first examination
  available after a student completes an applicable educational program.
- "Placement Rate Employed in the Field" is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- "Number of Graduates Taking Exam" is the number of graduates who took the first available exam in the reported calendar year.

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- "First Available Exam Date" is the date for the first available exam after a student completed a program.
- "Passage Rate" is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- "Number Who Passed First Available Exam" is the number of graduates who took and passed the first available licensing exam after completing the program.
- "Salary" is as reported by graduate or graduate's employer.
- "No Salary Information Reported" is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.

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## STUDENT'S RIGHT TO CANCEL

- 1) The student has the right to cancel the enrollment agreement and obtain a refund of charges paid through attendance at the first class session, or the seventh day after enrollment, whichever is later.
- 2) If the student has received federal student financial aid funds, the student is entitled to a refund of moneys not paid from federal student financial aid program funds.
- 3) A student is required to follow to cancel the enrollment agreement or withdraw from the institution and obtain a refund.

#### **Classroom Programs:**

A notice of cancellation for the current term or from the school shall be in writing and submitted to the school administrative office. A withdrawal for the current term or from the school may be effectuated by the student's written notice or by the student's conduct, including, but not necessarily limited to, a student's lack of attendance. The institution shall refund 100 percent of the amount paid for institutional charges, less a reasonable deposit or application fee not to exceed two hundred fifty dollars (\$250).

The institution shall issue a refund for unearned institutional charges if the student cancels an enrollment agreement or withdraws during a period of attendance. The refund policy for students who have completed 60 percent or less of the period of attendance shall be a pro rata refund. The institution shall pay or credit refunds within 45 days of a student's cancellation or withdrawal.

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#### § 76215. Student Tuition Recovery Fund Disclosures.

- (a) A qualifying institution shall include the following statement on both its enrollment agreement and its current schedule of student charges:
- "You must pay the state-imposed assessment for the Student Tuition Recovery Fund (STRF) if all of the following applies to you:
- 1. You are a student, who is a California resident and prepays all or part of your tuition either by cash, guaranteed student loans, or personal loans, and
- 2. Your total charges are not paid by any third-party payer such as an employer, government program or other payer unless you have a separate agreement to repay the third party.

You are not eligible for protection from the STRF and you are not required to pay the STRF assessment, if either of the following applies:

- 1. You are not a California resident.
- 2. Your total charges are paid by a third party, such as an employer, government program or other payer, and you have no separate agreement to repay the third party."
- (b) In addition to the statement described under subdivision (a) of this section, a qualifying institution shall include the following statement on its current schedule of student charges:
- "The State of California created the Student Tuition Recovery Fund (STRF) to relieve or mitigate economic losses suffered by California residents who were students attending certain schools regulated by the Bureau for Private Postsecondary Education.

You may be eligible for STRF if you are a California resident, prepaid tuition, paid the STRF assessment, and suffered an economic loss as a result of any of the following:

- 1. The school closed before the course of instruction was completed.
- 2. The school's failure to pay refunds or charges on behalf of a student to a third party for license fees or any other purpose, or to provide equipment or materials for which a charge was collected within 180 days before the closure of the school.
- 3. The school's failure to pay or reimburse loan proceeds under a federally guaranteed student loan program as required by law or to pay or reimburse proceeds received by the school prior to closure in excess of tuition and other cost.
- 4. There was a decline in the quality of the course of instruction within 30 days before the school closed or, if the decline began earlier than 30 days prior to closure, the period of decline determined by the Bureau.
- 5. An inability to collect on a judgment against the institution for a violation of the Act."

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# **Prior to Signing This Enrollment Agreement**

Prior to signing this enrollment agreement, you must be given a catalog or brochure and a School Performance Fact Sheet, which you are encouraged to review prior to signing this agreement. These documents contain important policies and performance data for this institution. This institution is required to have you sign and date the information included in the School Performance Fact Sheet relating to completion rates, placement rates, licensing examination passage rates, and salaries or wages, and the most recent three-year cohort default rate, if applicable, prior to signing this agreement.

Student's Initials	I certify that I ha	ve received the	e catalog, Schoo	l Performance Fa	ct Sheet, and
information regarding of	completion rates, plac	ement rates, lic	ense examination	n passage rates,	and salary or
wage information, and	the most recent three	e-year cohort d	efault rate, if ap	plicable, included	in the School
Performance Fact she	et, and have signed	, initialed, and	dated the infor	mation provided	in the School
performance Fact Shee	et.				

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# **Refund Policy**

The amount owed to the student equals the institutional charge for the instruction divided by the total number of clock hours in the period of attendance multiplied by the number of clock hours the student has not attended prior to withdrawal. No refunds are due once the student has received 60% of the clock hours of instruction in any given period of attendance.

For purposes of determining a refund, a student shall be considered to have withdrawn from an educational program when he or she withdraws or is deemed withdrawn in accordance with the withdrawal policy stated in this institution's catalog.

You must exercise your right to cancel or withdraw on or before this date:

If an institution has collected money from a student for transmittal on the student's behalf to a third party for a bond, library usage, or fees for a license, application, or examination and the institution has not paid the money to the third party at the time of the student's withdrawal or cancellation, the institution shall refund the money to the student within 45 days of the student's withdrawal or cancellation.

If the student has received federal student financial aid funds, the student is entitled to a refund of moneys not paid from federal student financial aid program funds.

This institution shall refund any credit balance on the student's account within 45 days after the date of the student's completion of, or withdrawal from, the educational program in which the student was enrolled.

If the student obtains a loan to pay for an educational program, the student will have the responsibility to repay the full amount of the loan plus interest, less the amount of any refund.

Any questions a student may have regarding this enrollment agreement that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Dr., Suite #400, Sacramento, CA 95833, www.bppe.ca.gov (888) 370-7589 (fax) (916) 263-1897.

A student or any member of the public may file a complaint about this institution with the Bureau for Private Postsecondary Education by calling (888) 370-7589 or by completing a complaint form, which can be obtained on the bureau's Internet web site www.bppe.ca.gov.

# NOTICE CONCERNING TRANSFERABILITY OF CREDITS AND CREDENTIALS EARNED AT OUR INSTITUTION

"The transferability of credits you earn at Vista IT Training is at the complete discretion of an institution to which you may seek to transfer. Acceptance of the certificate you earn in Vista IT Training certificate programs is also at the complete discretion of the institution to which you may seek to transfer. If the certificate that you earn at this institution are not accepted at the institution to which you seek to transfer, you may be required to repeat some or all of your coursework at that institution. For this reason you should make certain that your attendance at this institution will meet your educational

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goals. This may include contacting an institution to which you may seek to transfer after attending Vista IT Training to determine if your certificate will transfer."

#### Notice:

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# SCHOOL PERFORMANCE FACT SHEET CALENDAR YEARS 2019 & 2020

**CompTIA Certified Preparation: Security+** 

## **On-Time Completion Rates (Graduation Rates)**

Includes data for the two calendar years prior to reporting.

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2019	0	0	0	0
2020	0	0	0	0

Student's Initials:	_ Date:
Initial only after you have h	ad sufficient time to read and understand the information

## **150% TABLE OPTIONAL**

## **Students Completing Within 150% of the Published Program Length**

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	150% Graduates	150% Completion Rate
2019	0	0	0	0
2020	0	0	0	0
**20XX				
**20XY				

<sup>\*\*</sup>Included if the program is more than one year in length.

Student's Initials	: Date:	
Initial only after y	ou have had sufficient time	e to read and understand the information.

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#### Job Placement Rates (includes data for the two calendar years prior to reporting)

Calendar Year	Number of Students Who Began Program	Number of Graduates		Graduates Employed in the Field	Placement Rate % Employed in the Field
2019	0	0	0	0	0
2020	0	0	0	0	0

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training.

## Student can go to PayScale website to find out job placement information:

http://www.payscale.com/research/US/Certification=CompTIA\_Security%2B/Salary

## Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

# Part-Time vs. Full-Time Employment

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2019	0	0	0
2020	0	0	0

## Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field	
2019	0	0	0	
2020	0	0	0	

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#### **Self-Employed / Freelance Positions**

Calendar Year	Graduates Employed who are Self- Employed or Working Freelance	Total Graduates Employed in the Field
2019	0	0
2020	0	0

#### Institutional Employment

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2019	0	0
2020		0

Student's Initials:	Date:
Initial only after you have h	ad sufficient time to read and understand the information.

#### IF the majority of graduates from this program obtain jobs in self-employment or freelance work add:

This program may result in freelance or self-employment.

- The work available to graduates of this program is usually for freelance or self-employment.
- This type of work may not be consistent.
- The period of employment can range from one day to weeks to several months.
- Hours worked in a day or week may be more or less than the traditional 8 hour work day or 40 hour work week.
- You can expect to spend unpaid time expanding your networks, advertising, promoting your services, or honing your skills.
- Once graduates begin to work freelance or are self-employed, they will be asked to provide documentation that they are employed as such so that they may be counted as placed for our job placement records.
- Students initialing this disclosure understand that either a majority or all of this school's graduates are employed in this manner and understand what comprises this work style.

Student's Initials:	_ Date:
Only initial after you have	had sufficient time to read and understand the information.

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## Salary and Wage Information (includes data for the two calendar years prior to reporting)

## Annual salary and wages reported for graduates employed in the field.

_		•	<u> </u>			<u> </u>		
	Calendar	Graduates	Graduates	\$20,001	\$35,001	\$40,001	\$45,001	No Salary
	Year	Available for	Employed in	-	-	-	-	Information
		Employment	Field	\$25,000	\$40,000	\$45,000	\$50,000	Reported
ľ	2019	0	0	0	0	0	0	0
	2020	0	0	0	0	0	0	0

A list of sources used to substantiate salary disclosures is available from the school

Student can go to PayScale website to find out salary information: http://www.payscale.com/research/US/Certification=CompTIA_Security%2B/Salary					
Student's Initials: Date: Initial only after you have had sufficient time to read and understand the information.					
Cost of Educational Program					
Total charges for the program for students completing on-time in 2019: \$0. Additional charges may be incurred if the program is not completed on-time.					
Student's Initials: Date: Initial only after you have had sufficient time to read and understand the information.					
Student's Initials: Date:					

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Initial only after you have had sufficient time to read and understand the information.

	a that would allow its students to participate in federal
Student's Initials: Date: Initial only after you have had sufficient time t	 to read and understand the information.
	vate Postsecondary Education. Regardless of any rates, placement rates, starting salaries, or license information as calculated pursuant to state law.
by the institution may be directed to the Bureau t	fact sheet that have not been satisfactorily answered for Private Postsecondary Education at 2535 Capitol www.bppe.ca.gov, toll-free telephone number (888)
Student Name - Print	
Student Signature	Date
School Official	 Date

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### **Definitions**

- "Number of Students Who Began the Program" means the number of students who began a
  program who were scheduled to complete the program within 100% of the published program
  length within the reporting calendar year and excludes all students who cancelled during the
  cancellation period.
- "Students Available for Graduation" is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- "Number of On-time Graduates" is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- "On-time Completion Rate" is the number of on-time graduates divided by the number of students available for graduation.
- "150% Graduates" is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- "150% Completion Rate" is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- "Graduates Available for Employment" means the number of graduates minus the number of graduates unavailable for employment.
- "Graduates Unavailable for Employment" means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- "Graduates Employed in the Field" means graduates who beginning within six months after a
  student completes the applicable educational program are gainfully employed, whose
  employment has been reported, and for whom the institution has documented verification of
  employment. For occupations for which the state requires passing an examination, the six
  months period begins after the announcement of the examination results for the first examination
  available after a student completes an applicable educational program.
- "Placement Rate Employed in the Field" is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- "Number of Graduates Taking Exam" is the number of graduates who took the first available exam in the reported calendar year.

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- "First Available Exam Date" is the date for the first available exam after a student completed a program.
- "Passage Rate" is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- "Number Who Passed First Available Exam" is the number of graduates who took and passed the first available licensing exam after completing the program.
- "Salary" is as reported by graduate or graduate's employer.
- "No Salary Information Reported" is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.

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## STUDENT'S RIGHT TO CANCEL

- 1) The student has the right to cancel the enrollment agreement and obtain a refund of charges paid through attendance at the first class session, or the seventh day after enrollment, whichever is later.
- 2) If the student has received federal student financial aid funds, the student is entitled to a refund of moneys not paid from federal student financial aid program funds.
- 3) A student is required to follow to cancel the enrollment agreement or withdraw from the institution and obtain a refund.

#### **Classroom Programs:**

A notice of cancellation for the current term or from the school shall be in writing and submitted to the school administrative office. A withdrawal for the current term or from the school may be effectuated by the student's written notice or by the student's conduct, including, but not necessarily limited to, a student's lack of attendance. The institution shall refund 100 percent of the amount paid for institutional charges, less a reasonable deposit or application fee not to exceed two hundred fifty dollars (\$250).

The institution shall issue a refund for unearned institutional charges if the student cancels an enrollment agreement or withdraws during a period of attendance. The refund policy for students who have completed 60 percent or less of the period of attendance shall be a pro rata refund. The institution shall pay or credit refunds within 45 days of a student's cancellation or withdrawal.

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#### § 76215. Student Tuition Recovery Fund Disclosures.

- (a) A qualifying institution shall include the following statement on both its enrollment agreement and its current schedule of student charges:
- "You must pay the state-imposed assessment for the Student Tuition Recovery Fund (STRF) if all of the following applies to you:
- 1. You are a student, who is a California resident and prepays all or part of your tuition either by cash, guaranteed student loans, or personal loans, and
- 2. Your total charges are not paid by any third-party payer such as an employer, government program or other payer unless you have a separate agreement to repay the third party.

You are not eligible for protection from the STRF and you are not required to pay the STRF assessment, if either of the following applies:

- 1. You are not a California resident.
- 2. Your total charges are paid by a third party, such as an employer, government program or other payer, and you have no separate agreement to repay the third party."
- (b) In addition to the statement described under subdivision (a) of this section, a qualifying institution shall include the following statement on its current schedule of student charges:
- "The State of California created the Student Tuition Recovery Fund (STRF) to relieve or mitigate economic losses suffered by California residents who were students attending certain schools regulated by the Bureau for Private Postsecondary Education.

You may be eligible for STRF if you are a California resident, prepaid tuition, paid the STRF assessment, and suffered an economic loss as a result of any of the following:

- 1. The school closed before the course of instruction was completed.
- 2. The school's failure to pay refunds or charges on behalf of a student to a third party for license fees or any other purpose, or to provide equipment or materials for which a charge was collected within 180 days before the closure of the school.
- 3. The school's failure to pay or reimburse loan proceeds under a federally guaranteed student loan program as required by law or to pay or reimburse proceeds received by the school prior to closure in excess of tuition and other cost.
- 4. There was a decline in the quality of the course of instruction within 30 days before the school closed or, if the decline began earlier than 30 days prior to closure, the period of decline determined by the Bureau.
- 5. An inability to collect on a judgment against the institution for a violation of the Act."

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# **Prior to Signing This Enrollment Agreement**

Prior to signing this enrollment agreement, you must be given a catalog or brochure and a School Performance Fact Sheet, which you are encouraged to review prior to signing this agreement. These documents contain important policies and performance data for this institution. This institution is required to have you sign and date the information included in the School Performance Fact Sheet relating to completion rates, placement rates, licensing examination passage rates, and salaries or wages, and the most recent three-year cohort default rate, if applicable, prior to signing this agreement.

Student's Initials I certify that I have received the catalog, School Performance Fact Sheet, and
information regarding completion rates, placement rates, license examination passage rates, and salary or
wage information, and the most recent three-year cohort default rate, if applicable, included in the School
Performance Fact sheet, and have signed, initialed, and dated the information provided in the School
performance Fact Sheet.

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# **Refund Policy**

The amount owed to the student equals the institutional charge for the instruction divided by the total number of clock hours in the period of attendance multiplied by the number of clock hours the student has not attended prior to withdrawal. No refunds are due once the student has received 60% of the clock hours of instruction in any given period of attendance.

For purposes of determining a refund, a student shall be considered to have withdrawn from an education he or she withdraws or is deemed withdrawn in accordance with the withdrawal policy stated in this institution.	
You must exercise your right to cancel or withdraw on or before this date:	

If an institution has collected money from a student for transmittal on the student's behalf to a third party for a bond, library usage, or fees for a license, application, or examination and the institution has not paid the money to the third party at the time of the student's withdrawal or cancellation, the institution shall refund the money to the student within 45 days of the student's withdrawal or cancellation.

If the student has received federal student financial aid funds, the student is entitled to a refund of moneys not paid from federal student financial aid program funds.

This institution shall refund any credit balance on the student's account within 45 days after the date of the student's completion of, or withdrawal from, the educational program in which the student was enrolled.

If the student obtains a loan to pay for an educational program, the student will have the responsibility to repay the full amount of the loan plus interest, less the amount of any refund.

Any questions a student may have regarding this enrollment agreement that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Dr., Suite #400, Sacramento, CA 95833, www.bppe.ca.gov (888) 370-7589 (fax) (916) 263-1897.

A student or any member of the public may file a complaint about this institution with the Bureau for Private Postsecondary Education by calling (888) 370-7589 or by completing a complaint form, which can be obtained on the bureau's Internet web site www.bppe.ca.gov.

# NOTICE CONCERNING TRANSFERABILITY OF CREDITS AND CREDENTIALS EARNED AT OUR INSTITUTION

"The transferability of credits you earn at Vista IT Training is at the complete discretion of an institution to which you may seek to transfer. Acceptance of the certificate you earn in Vista IT Training certificate programs is also at the complete discretion of the institution to which you may seek to transfer. If the certificate that you earn at this institution are not accepted at the institution to which you seek to transfer, you may be required to repeat some or all of your coursework at that institution. For this reason you should make certain that your attendance at this institution will meet your educational

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goals. This may include contacting an institution to which you may seek to transfer after attending Vista IT Training to determine if your certificate will transfer."

#### **Notice:**

A student or any member of the public may file a complaint about the institution with the Bureau for Private Postsecondary Education by calling (888) 370-7589 or by completing a complaint form which can be obtained on the bureau's Internet Website at www. bppe.ca.gov.

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# SCHOOL PERFORMANCE FACT SHEET CALENDAR YEARS 2019 & 2020

**Computer Basics: Beginning** 

#### **On-Time Completion Rates (Graduation Rates)**

Includes data for the two calendar years prior to reporting.

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2019	0	0	0	0
2020	0	0	0	0

Student's Initials:	Date:		
Initial only after you	have had sufficient ti	me to read and unde	erstand the information.

#### **150% TABLE OPTIONAL**

# **Students Completing Within 150% of the Published Program Length**

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	150% Graduates	150% Completion Rate
2019	0	0	0	0
2020	0	0	0	0
**20XX				
**20XY				

<sup>\*\*</sup>Included if the program is more than one year in length.

Student's Initials:	Date:	
Initial only after you	have had sufficient	time to read and understand the information

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#### Job Placement Rates (includes data for the two calendar years prior to reporting)

Calendar Year	Number of Students Who Began Program	Number of Graduates		Graduates Employed in the Field	Placement Rate % Employed in the Field
2019	0	0	0	0	0
2020	0	0	0	0	0

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training.

#### Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

#### Part-Time vs. Full-Time Employment

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2019	0	0	0
2020	0	0	0

# **Single Position vs. Concurrent Aggregated Position**

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2019	0	0	0
2020	0	0	0

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#### **Self-Employed / Freelance Positions**

Calendar Year	Graduates Employed who are Self- Employed or Working Freelance	Total Graduates Employed in the Field
2019	0	0
2020	0	0

#### Institutional Employment

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2019	0	0
2020	0	0

Student's Initials:	Date:
Initial only after you have ha	ad sufficient time to read and understand the information.

IF the majority of graduates from this program obtain jobs in self-employment or freelance work add:

This program may result in freelance or self-employment.

- The work available to graduates of this program is usually for freelance or self-employment.
- This type of work may not be consistent.
- The period of employment can range from one day to weeks to several months.
- Hours worked in a day or week may be more or less than the traditional 8 hour work day or 40 hour work week.
- You can expect to spend unpaid time expanding your networks, advertising, promoting your services, or honing your skills.
- Once graduates begin to work freelance or are self-employed, they will be asked to provide documentation that they are employed as such so that they may be counted as placed for our job placement records.
- Students initialing this disclosure understand that either a majority or all of this school's graduates are employed in this manner and understand what comprises this work style.

Student's Initials:	Date:
Only initial after you have h	ad sufficient time to read and understand the information

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License Examination Passage Rates (includes data for the two calendar years prior to reporting)

First Available Exam Date	Date Exam Results Announced	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed Exam	Number Who Failed Exam	Passage Rate
N/A	0	0	0	0	0	0
N/A	0					
N/A	0					
N/A	0					
N/A	0	0	0	0	0	0
N/A	0					
N/A	0					
N/A	0					

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect date from # graduates.

Student's Initials:	Date:
Initial only after you have ha	ad sufficient time to read and understand the information.

#### **OR**

Calendar Year	Number of Graduates in Caldenar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam Exam	Number Who Failed First Available Exam	Passage Rate
2019	0	0	0	0	0
2020	0	0	0	0	0

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect date from # graduates.

Student's Initials: _	Date:	
Initial only after you	u have had sufficient time	to read and understand the information.

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#### Salary and Wage Information (includes data for the two calendar years prior to reporting)

#### Annual salary and wages reported for graduates employed in the field.

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$20,001 - \$25,000	· •	\$40,001 - \$45,000	-	Information
2019	0	0	0	0	0	0	0
2020	0	0	0	0	0	0	0

A list of sources used to substantiate salary disclosures is available from the school.

Student's Initials:	Date:	
Initial only after you have	ve had sufficie	nt time to read and understand the information.
	С	ost of Educational Program

Total charges for the program for students completing on-time in 2019: \$0. Additional charges may be incurred if the program is not completed on-time.

Student's Initia	ls: Date:			
Initial only after	you have had sufficie	nt time to read and	understand the	information

# **Federal Student Loan Debt**

Most recent three year cohort default rate, as reported by the United State Department of Education.1	The percentage of enrolled students in 20XX receiving federal student loans to pay for this program.	The average amount of federal student loan debt of 20XX graduates who took out federal student loans at this institution.	The percentage of graduates in 20XX with fedral student loans as calculated by the institution.
0	0	0	0

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<sup>&</sup>lt;sup>1</sup> The percentage of students who defaulted on their federal student loans is called the Cohort Default Rate (CDR). It shows the percentage of this school's students who were more than 270 days (9 months) behind on their federal student loans within three years of when the first payment was due. This is the most recent CDR reported by the U.S. Department of Education.



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Student's Initials: Date: Initial only after you have had sufficient time to read and	understand the information.
OR – ONE OF THE FOLLOWING IF THE INSTITUTION IN FEDERAL FINANCIAL AID PROGRAMS:	ION DOES NOT PARTICIPATE
Students at NAME OF INSTITUTION are not eligible for federate not meet the U.S. Department of Education criteria that would student aid programs.	
NAME OF INSTITUTION is eligible, but chooses not to part Therefore students who attend this institution do not have fed	
Student's Initials: Date: Initial only after you have had sufficient time to read and	understand the information.
This fact sheet is filed with the Bureau for Private Postsec information you may have relating to completion rates, place exam passage rates, this fact sheet contains the information	ement rates, starting salaries, or license
Any questions a student may have regarding this fact sheet the by the institution may be directed to the Bureau for Private P Oaks Drive, Suite 400, Sacramento, CA 95833, www.bppe.c370-7589 or by fax (916) 263-1897.	ostsecondary Education at 2535 Capitol
Student Name - Print	
Student Signature E	Date
School Official E	Date

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#### **DELETE "\*" STATEMENT IF NOT APPLICABLE**

\* = This program is new. Therefore, the number of students who graduate, the number of students who are placed, or the starting salary you can earn after finishing the educational program are unknown at this time. Information regarding general salary and placement statistics may be available from government sources or from the institution, but is not equivalent to actual performance data. This program was approved by the Bureau on MM/DD/YYYY. As of MM/DD/YYYY, two full years of data for this program will be available.

#### **Definitions**

- "Number of Students Who Began the Program" means the number of students who began a
  program who were scheduled to complete the program within 100% of the published program
  length within the reporting calendar year and excludes all students who cancelled during the
  cancellation period.
- "Students Available for Graduation" is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- "Number of On-time Graduates" is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- "On-time Completion Rate" is the number of on-time graduates divided by the number of students available for graduation.
- "150% Graduates" is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- "150% Completion Rate" is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- "Graduates Available for Employment" means the number of graduates minus the number of graduates unavailable for employment.
- "Graduates Unavailable for Employment" means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- "Graduates Employed in the Field" means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six

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months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.

- "Placement Rate Employed in the Field" is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- "Number of Graduates Taking Exam" is the number of graduates who took the first available exam in the reported calendar year.
- "First Available Exam Date" is the date for the first available exam after a student completed a program.
- "Passage Rate" is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- "Number Who Passed First Available Exam" is the number of graduates who took and passed the first available licensing exam after completing the program.
- "Salary" is as reported by graduate or graduate's employer.
- "No Salary Information Reported" is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.

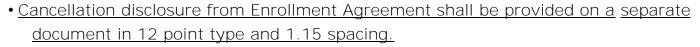
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# **STUDENT'S RIGHT TO CANCEL**



- Caption shall state "STUDENT'S RIGHT TO CANCEL" in bolded 14 point type

[Copy and paste the institution's cancellation disclosure from the Enrollment Agreement and include it with your SPFS]

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# SCHOOL PERFORMANCE FACT SHEET CALENDAR YEARS 2019 & 2020

**Computer Basics: Intermediate** 

#### **On-Time Completion Rates (Graduation Rates)**

Includes data for the two calendar years prior to reporting.

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2019	0	0	0	0
2020	0	0	0	0

Student's Initials:	Date:
Initial only after you have ha	ad sufficient time to read and understand the information.

#### **150% TABLE OPTIONAL**

# **Students Completing Within 150% of the Published Program Length**

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	150% Graduates	150% Completion Rate
2019	0	0	0	0
2020	0	0	0	0
**20XX				
**20XY				

<sup>\*\*</sup>Included if the program is more than one year in length.

Student's Initials: _	Date:	
Initial only after you	ı have had sufficio	ent time to read and understand the information.

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#### Job Placement Rates (includes data for the two calendar years prior to reporting)

Calendar Year	Number of Students Who Began Program	Number of Graduates		Graduates Employed in the Field	Placement Rate % Employed in the Field
2019	0	0	0	0	0
2020	0	0	0	0	0

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training.

#### Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

# Part-Time vs. Full-Time Employment

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2019	0	0	0
2020	0	0	0

# **Single Position vs. Concurrent Aggregated Position**

Calendar Year Graduates Employed in the Field in a Single Position		Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field	
2019	0	0	0	
2020	0	0	0	

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#### **Self-Employed / Freelance Positions**

Calendar Year	Calendar Year Graduates Employed who are Self- Employed or Working Freelance	
2019	0	0
2020	0	0

#### Institutional Employment

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2019	0	0
2020	0	0

Student's Initials:	Date:
Initial only after you have h	ad sufficient time to read and understand the information.

IF the majority of graduates from this program obtain jobs in self-employment or freelance work add:

This program may result in freelance or self-employment.

- The work available to graduates of this program is usually for freelance or self-employment.
- This type of work may not be consistent.
- The period of employment can range from one day to weeks to several months.
- Hours worked in a day or week may be more or less than the traditional 8 hour work day or 40 hour work week.
- You can expect to spend unpaid time expanding your networks, advertising, promoting your services, or honing your skills.
- Once graduates begin to work freelance or are self-employed, they will be asked to provide documentation that they are employed as such so that they may be counted as placed for our job placement records.
- Students initialing this disclosure understand that either a majority or all of this school's graduates are employed in this manner and understand what comprises this work style.

Student's Initials:	Date:
Only initial after you have	had sufficient time to read and understand the information.

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License Examination Passage Rates (includes data for the two calendar years prior to reporting)

First Available Exam Date	Date Exam Results Announced	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed Exam		Passage Rate
N/A	0	0	0	0	0	0
N/A	0					
N/A	0					
N/A	0					
N/A	0	0	0	0	0	0
N/A	0					
N/A	0					
N/A	0					

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect date from # graduates.

Student's Initials:	Date:
Initial only after you have ha	ad sufficient time to read and understand the information.

#### **OR**

Calendar Year	Number of Graduates in Caldenar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam Exam	Number Who Failed First Available Exam	Passage Rate
2019	0	0	0	0	0
2020	0	0	0	0	0

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect date from # graduates.

Student's Initials:	Date:	
Initial only after yo	u have had sufficient time	to read and understand the information.

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#### Salary and Wage Information (includes data for the two calendar years prior to reporting)

#### Annual salary and wages reported for graduates employed in the field.

_		<u> </u>	<u> </u>			<u> </u>		
	Calendar	Graduates	Graduates	\$20,001	\$35,001	\$40,001	\$45,001	No Salary
	Year	Available for	Employed in	-	-	-	-	Information
		Employment	Field	\$25,000	\$40,000	\$45,000	\$50,000	Reported
	2019	0	0	0	0	0	0	0
	2020	0	0	0	0	0	0	0

A list of sources used to substantiate salary disclosures is available from the school

Student's Initials:	Date:
Initial only after you have h	ad sufficient time to read and understand the information.

# **Cost of Educational Program**

Total charges for the program for students completing on-time in 2019:	\$0.	Additional charges n	nay be incurred	if the
program is not completed on-time.				

Student's Init	ials:	Date:
Initial only aft	er you have h	ad sufficient time to read and understand the information

# **Federal Student Loan Debt**

Most recent three year cohort default rate, as reported by the United State Department of Education. <sup>1</sup>	The percentage of enrolled students in 20XX receiving federal student loans to pay for this program.	The average amount of federal student loan debt of 20XX graduates who took out federal student loans at this institution.	The percentage of graduates in 20XX with fedral student loans as calculated by the institution.
0	0	0	0

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<sup>&</sup>lt;sup>1</sup> The percentage of students who defaulted on their federal student loans is called the Cohort Default Rate (CDR). It shows the percentage of this school's students who were more than 270 days (9 months) behind on their federal student loans within three years of when the first payment was due. This is the most recent CDR reported by the U.S. Department of Education.



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Student's Initials: Date: Initial only after you have had sufficient time to read and	understand the information.
OR – ONE OF THE FOLLOWING IF THE INSTITUTION IN FEDERAL FINANCIAL AID PROGRAMS:	ION DOES NOT PARTICIPATE
Students at NAME OF INSTITUTION are not eligible for federate not meet the U.S. Department of Education criteria that would student aid programs.	
NAME OF INSTITUTION is eligible, but chooses not to part Therefore students who attend this institution do not have fed	
Student's Initials: Date: Initial only after you have had sufficient time to read and	understand the information.
This fact sheet is filed with the Bureau for Private Postsec information you may have relating to completion rates, place exam passage rates, this fact sheet contains the information	ement rates, starting salaries, or license
Any questions a student may have regarding this fact sheet the by the institution may be directed to the Bureau for Private P Oaks Drive, Suite 400, Sacramento, CA 95833, www.bppe.c370-7589 or by fax (916) 263-1897.	ostsecondary Education at 2535 Capitol
Student Name - Print	
Student Signature E	Date
School Official E	Date

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#### **DELETE "\*" STATEMENT IF NOT APPLICABLE**

\* = This program is new. Therefore, the number of students who graduate, the number of students who are placed, or the starting salary you can earn after finishing the educational program are unknown at this time. Information regarding general salary and placement statistics may be available from government sources or from the institution, but is not equivalent to actual performance data. This program was approved by the Bureau on N/A. As of N/A, two full years of data for this program will be available.

#### **Definitions**

- "Number of Students Who Began the Program" means the number of students who began a
  program who were scheduled to complete the program within 100% of the published program
  length within the reporting calendar year and excludes all students who cancelled during the
  cancellation period.
- "Students Available for Graduation" is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- "Number of On-time Graduates" is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- "On-time Completion Rate" is the number of on-time graduates divided by the number of students available for graduation.
- "150% Graduates" is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- "150% Completion Rate" is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- "Graduates Available for Employment" means the number of graduates minus the number of graduates unavailable for employment.
- "Graduates Unavailable for Employment" means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- "Graduates Employed in the Field" means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six

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months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.

- "Placement Rate Employed in the Field" is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- "Number of Graduates Taking Exam" is the number of graduates who took the first available exam in the reported calendar year.
- "First Available Exam Date" is the date for the first available exam after a student completed a program.
- "Passage Rate" is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- "Number Who Passed First Available Exam" is the number of graduates who took and passed the first available licensing exam after completing the program.
- "Salary" is as reported by graduate or graduate's employer.
- "No Salary Information Reported" is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.

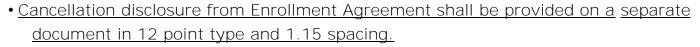
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# **STUDENT'S RIGHT TO CANCEL**



- Caption shall state "STUDENT'S RIGHT TO CANCEL" in bolded 14 point type

[Copy and paste the institution's cancellation disclosure from the Enrollment Agreement and include it with your SPFS]

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# SCHOOL PERFORMANCE FACT SHEET CALENDAR YEARS 2019 & 2020

**Computer Basics: Advanced** 

#### **On-Time Completion Rates (Graduation Rates)**

Includes data for the two calendar years prior to reporting.

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2019	0	0	0	0
2020	0	0	0	0

Student's Initials:	Date:
Initial only after you have ha	ad sufficient time to read and understand the information.

#### **150% TABLE OPTIONAL**

# **Students Completing Within 150% of the Published Program Length**

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	150% Graduates	150% Completion Rate
2019	0	0	0	0
2020	0	0	0	0
**20XX				
**20XY				

<sup>\*\*</sup>Included if the program is more than one year in length.

Student's Initials:	Date:
Initial only after you have	had sufficient time to read and understand the information

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#### Job Placement Rates (includes data for the two calendar years prior to reporting)

Calendar Year	Number of Students Who Began Program	Number of Graduates		Graduates Employed in the Field	Placement Rate % Employed in the Field
2019	0	0	0	0	0
2020	0	0	0	0	0

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training.

#### Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

# Part-Time vs. Full-Time Employment

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2019	0	0	0
2020	0	0	0

# **Single Position vs. Concurrent Aggregated Position**

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2019	0	0	0
2020	0	0	0

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#### **Self-Employed / Freelance Positions**

Calendar Year	Graduates Employed who are Self- Employed or Working Freelance	Total Graduates Employed in the Field
2019	0	0
2020	0	0

#### Institutional Employment

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2019	0	0
2020	0	0

Student's Initials:	Date:
Initial only after you have ha	ad sufficient time to read and understand the information.

IF the majority of graduates from this program obtain jobs in self-employment or freelance work add:

This program may result in freelance or self-employment.

- The work available to graduates of this program is usually for freelance or self-employment.
- This type of work may not be consistent.
- The period of employment can range from one day to weeks to several months.
- Hours worked in a day or week may be more or less than the traditional 8 hour work day or 40 hour work week.
- You can expect to spend unpaid time expanding your networks, advertising, promoting your services, or honing your skills.
- Once graduates begin to work freelance or are self-employed, they will be asked to provide documentation that they are employed as such so that they may be counted as placed for our job placement records.
- Students initialing this disclosure understand that either a majority or all of this school's graduates are employed in this manner and understand what comprises this work style.

Student's Initials:	Date:
Only initial after you have h	ad sufficient time to read and understand the information

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License Examination Passage Rates (includes data for the two calendar years prior to reporting)

First Available Exam Date	Date Exam Results Announced	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed Exam	Number Who Failed Exam	Passage Rate
N/A	0	0	0	0	0	0
N/A	0					
N/A	0					
N/A	0					
N/A	0	0	0	0	0	0
N/A	0					
N/A	0					
N/A	0					

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect date from # graduates.

Student's Initials:	Date:
Initial only after you have ha	ad sufficient time to read and understand the information.

#### **OR**

Calendar Year	Number of Graduates in Caldenar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam Exam	Number Who Failed First Available Exam	Passage Rate
2019	0	0	0	0	0
2020	0	0	0	0	0

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect date from # graduates.

Student's Initials: _	Date:	
Initial only after you	u have had sufficient time	to read and understand the information.

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#### Salary and Wage Information (includes data for the two calendar years prior to reporting)

#### Annual salary and wages reported for graduates employed in the field.

_			<u> </u>			<u> </u>		
	Calendar	Graduates	Graduates	\$20,001	\$35,001	\$40,001	\$45,001	No Salary
	Year	Available for	Employed in	-	-	-	-	Information
		Employment	Field	\$25,000	\$40,000	\$45,000	\$50,000	Reported
ŀ	0040	•	^		-	0	0	0
	2019	0	0	Ü	Ü	Ü	Ü	0
ſ	2020	0	0	0	0	0	0	0
		•	ı	1	Ū	_	_	

A list of sources used to substantiate salary disclosures is available from the school

Student's Initials:	Date:	
Initial only after you have	re had sufficient time to read and understand the information.	
	Coot of Educational Duamen	
	Cost of Educational Program	

Total charges for the program for students completing on-time in 2019: \$0. Additional charges may be incurred if the program is not completed on-time.

Student's Initials: _	Date:	
Initial only after you	ı have had sufficient tiı	me to read and understand the information.

## **Federal Student Loan Debt**

Most recent three year cohort default rate, as reported by the United State Department of Education.1	The percentage of enrolled students in 20XX receiving federal student loans to pay for this program.	The average amount of federal student loan debt of 20XX graduates who took out federal student loans at this institution.	The percentage of graduates in 20XX with fedral student loans as calculated by the institution.
0	0	0	0

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<sup>&</sup>lt;sup>1</sup> The percentage of students who defaulted on their federal student loans is called the Cohort Default Rate (CDR). It shows the percentage of this school's students who were more than 270 days (9 months) behind on their federal student loans within three years of when the first payment was due. This is the most recent CDR reported by the U.S. Department of Education.



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Student's Initials: Date: Initial only after you have had sufficient time to read and	understand the information.			
OR – ONE OF THE FOLLOWING IF THE INSTITUT IN FEDERAL FINANCIAL AID PROGRAMS:	TION DOES NOT PARTICIPATE			
Students at NAME OF INSTITUTION are not eligible for fed not meet the U.S. Department of Education criteria that would student aid programs.				
NAME OF INSTITUTION is eligible, but chooses not to par Therefore students who attend this institution do not have fee				
Student's Initials: Date: Initial only after you have had sufficient time to read and	l understand the information.			
This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.				
Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, www.bppe.ca.gov, toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.				
Student Name - Print				
Student Signature	Date			
School Official I	Date			

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#### **DELETE "\*" STATEMENT IF NOT APPLICABLE**

\* = This program is new. Therefore, the number of students who graduate, the number of students who are placed, or the starting salary you can earn after finishing the educational program are unknown at this time. Information regarding general salary and placement statistics may be available from government sources or from the institution, but is not equivalent to actual performance data. This program was approved by the Bureau on N/A. As of N/A, two full years of data for this program will be available.

#### **Definitions**

- "Number of Students Who Began the Program" means the number of students who began a
  program who were scheduled to complete the program within 100% of the published program
  length within the reporting calendar year and excludes all students who cancelled during the
  cancellation period.
- "Students Available for Graduation" is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- "Number of On-time Graduates" is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- "On-time Completion Rate" is the number of on-time graduates divided by the number of students available for graduation.
- "150% Graduates" is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- "150% Completion Rate" is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- "Graduates Available for Employment" means the number of graduates minus the number of graduates unavailable for employment.
- "Graduates Unavailable for Employment" means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- "Graduates Employed in the Field" means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six

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months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.

- "Placement Rate Employed in the Field" is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- "Number of Graduates Taking Exam" is the number of graduates who took the first available exam in the reported calendar year.
- "First Available Exam Date" is the date for the first available exam after a student completed a program.
- "Passage Rate" is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- "Number Who Passed First Available Exam" is the number of graduates who took and passed the first available licensing exam after completing the program.
- "Salary" is as reported by graduate or graduate's employer.
- "No Salary Information Reported" is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.

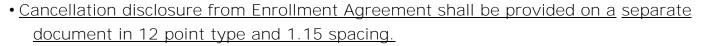
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# **STUDENT'S RIGHT TO CANCEL**



- Caption shall state "STUDENT'S RIGHT TO CANCEL" in bolded 14 point type

[Copy and paste the institution's cancellation disclosure from the Enrollment Agreement and include it with your SPFS]

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# SCHOOL PERFORMANCE FACT SHEET CALENDAR YEARS 2016 & 2017

#### Microsoft Certified Solutions Developer (MCSD) – Web Application

# **On-Time Completion Rates (Graduation Rates)**

Includes data for the two calendar years prior to reporting.

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2019	0	0	0	0
2020	0	0	0	0

Student's Initials:	_ Date:
Initial only after you have h	ad sufficient time to read and understand the information

#### **150% TABLE OPTIONAL**

# **Students Completing Within 150% of the Published Program Length**

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	150% Graduates	150% Completion Rate
2019	0	0	0	0
2020	0	0	0	0
**20XX				
**20XY				

<sup>\*\*</sup>Included if the program is more than one year in length.

Student's Initials:	Date:	_
Initial only after ye	ou have had sufficient time to read	d and understand the information.

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#### Job Placement Rates (includes data for the two calendar years prior to reporting)

Calendar Year	Number of Students Who Began Program	Number of Graduates		Graduates Employed in the Field	Placement Rate % Employed in the Field
2019	0	0	0	0	0
2020	0	0	0	0	0

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training.

## Student can go to PayScale website to find out job placement information:

http://www.payscale.com/research/US/Certification=Microsoft\_Certified\_Solution\_Developer\_(MCSD) \_for\_Microsoft\_.NET/Salary

#### Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

Part-Time vs. Full-Time Employment

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2019	0	0	0
2020	0	0	0

# **Single Position vs. Concurrent Aggregated Position**

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2019	0	0	0
2020	0	0	0

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#### Self-Employed / Freelance Positions

Calendar Year	Graduates Employed who are Self- Employed or Working Freelance	Total Graduates Employed in the Field
2019	0	0
2020	0	0

#### **Institutional Employment**

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2019	0	0
2020	0	0

Student's Initials:	Date:		
Initial only after you h	nave had sufficient tin	ne to read and unders	stand the information.

#### IF the majority of graduates from this program obtain jobs in self-employment or freelance work add:

This program may result in freelance or self-employment.

- The work available to graduates of this program is usually for freelance or self-employment.
- This type of work may not be consistent.
- The period of employment can range from one day to weeks to several months.
- Hours worked in a day or week may be more or less than the traditional 8 hour work day or 40 hour work week.
- You can expect to spend unpaid time expanding your networks, advertising, promoting your services, or honing your skills.
- Once graduates begin to work freelance or are self-employed, they will be asked to provide documentation that they are employed as such so that they may be counted as placed for our job placement records.
- Students initialing this disclosure understand that either a majority or all of this school's graduates are employed in this manner and understand what comprises this work style.

Student's Initials:	: Date:			
Only initial after y	ou have had sufficient t	time to read and	understand the	information

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#### Salary and Wage Information (includes data for the two calendar years prior to reporting)

#### Annual salary and wages reported for graduates employed in the field.

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$20,001 - \$25,000	- -	\$40,001 - \$45,000	\$45,001 - \$50,000	No Salary Information Reported
2019	0	0	0	0	0	0	0
2020	0	0	0	0	0	0	0

A list of sources used to substantiate salary disclosures is available from the school.

http://www.payscale.com/rese /Salary	earch/US/Certification=Microsoft_Certified_Solution_Developer_(MCSD)_for_MicrosoftNET
	_ Date: and sufficient time to read and understand the information.
	Cost of Educational Program
Total charges for the prograph program is not completed on-	m for students completing on-time in 2019: \$0. Additional charges may be incurred if the time.
Student's Initials: Initial only after you have h	_ Date: and sufficient time to read and understand the information.

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Student's Initials: Date: Initial only after you have had sufficie	nt time to read and understand the information.
	are not eligible for federal student loans. This institution does on criteria that would allow its students to participate in federal
Student's Initials: Date: Initial only after you have had sufficie	nt time to read and understand the information.
information you may have relating to co	or Private Postsecondary Education. Regardless of any impletion rates, placement rates, starting salaries, or license tains the information as calculated pursuant to state law.
by the institution may be directed to the	ding this fact sheet that have not been satisfactorily answered Bureau for Private Postsecondary Education at 2535 Capitol § 95833, www.bppe.ca.gov, toll-free telephone number (888)
Student Name - Print	
Student Signature	 Date
School Official	

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#### **Definitions**

- "Number of Students Who Began the Program" means the number of students who began a
  program who were scheduled to complete the program within 100% of the published program
  length within the reporting calendar year and excludes all students who cancelled during the
  cancellation period.
- "Students Available for Graduation" is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- "Number of On-time Graduates" is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- "On-time Completion Rate" is the number of on-time graduates divided by the number of students available for graduation.
- "150% Graduates" is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- "150% Completion Rate" is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- "Graduates Available for Employment" means the number of graduates minus the number of graduates unavailable for employment.
- "Graduates Unavailable for Employment" means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- "Graduates Employed in the Field" means graduates who beginning within six months after a
  student completes the applicable educational program are gainfully employed, whose
  employment has been reported, and for whom the institution has documented verification of
  employment. For occupations for which the state requires passing an examination, the six
  months period begins after the announcement of the examination results for the first examination
  available after a student completes an applicable educational program.
- "Placement Rate Employed in the Field" is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- "Number of Graduates Taking Exam" is the number of graduates who took the first available exam in the reported calendar year.
- "First Available Exam Date" is the date for the first available exam after a student completed a program.

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- "Passage Rate" is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- "Number Who Passed First Available Exam" is the number of graduates who took and passed the first available licensing exam after completing the program.
- "Salary" is as reported by graduate or graduate's employer.
- "No Salary Information Reported" is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.

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#### STUDENT'S RIGHT TO CANCEL

- 1) The student has the right to cancel the enrollment agreement and obtain a refund of charges paid through attendance at the first class session, or the seventh day after enrollment, whichever is later.
- 2) If the student has received federal student financial aid funds, the student is entitled to a refund of moneys not paid from federal student financial aid program funds.
- 3) A student is required to follow to cancel the enrollment agreement or withdraw from the institution and obtain a refund.

#### **Classroom Programs:**

A notice of cancellation for the current term or from the school shall be in writing and submitted to the school administrative office. A withdrawal for the current term or from the school may be effectuated by the student's written notice or by the student's conduct, including, but not necessarily limited to, a student's lack of attendance. The institution shall refund 100 percent of the amount paid for institutional charges, less a reasonable deposit or application fee not to exceed two hundred fifty dollars (\$250).

The institution shall issue a refund for unearned institutional charges if the student cancels an enrollment agreement or withdraws during a period of attendance. The refund policy for students who have completed 60 percent or less of the period of attendance shall be a pro rata refund. The institution shall pay or credit refunds within 45 days of a student's cancellation or withdrawal.

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#### § 76215. Student Tuition Recovery Fund Disclosures.

- (a) A qualifying institution shall include the following statement on both its enrollment agreement and its current schedule of student charges:
- "You must pay the state-imposed assessment for the Student Tuition Recovery Fund (STRF) if all of the following applies to you:
- 1. You are a student, who is a California resident and prepays all or part of your tuition either by cash, guaranteed student loans, or personal loans, and
- 2. Your total charges are not paid by any third-party payer such as an employer, government program or other payer unless you have a separate agreement to repay the third party.

You are not eligible for protection from the STRF and you are not required to pay the STRF assessment, if either of the following applies:

- 1. You are not a California resident.
- 2. Your total charges are paid by a third party, such as an employer, government program or other payer, and you have no separate agreement to repay the third party."
- (b) In addition to the statement described under subdivision (a) of this section, a qualifying institution shall include the following statement on its current schedule of student charges:
- "The State of California created the Student Tuition Recovery Fund (STRF) to relieve or mitigate economic losses suffered by California residents who were students attending certain schools regulated by the Bureau for Private Postsecondary Education.

You may be eligible for STRF if you are a California resident, prepaid tuition, paid the STRF assessment, and suffered an economic loss as a result of any of the following:

- 1. The school closed before the course of instruction was completed.
- 2. The school's failure to pay refunds or charges on behalf of a student to a third party for license fees or any other purpose, or to provide equipment or materials for which a charge was collected within 180 days before the closure of the school.
- 3. The school's failure to pay or reimburse loan proceeds under a federally guaranteed student loan program as required by law or to pay or reimburse proceeds received by the school prior to closure in excess of tuition and other cost.
- 4. There was a decline in the quality of the course of instruction within 30 days before the school closed or, if the decline began earlier than 30 days prior to closure, the period of decline determined by the Bureau.
- 5. An inability to collect on a judgment against the institution for a violation of the Act."

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## **Prior to Signing This Enrollment Agreement**

Prior to signing this enrollment agreement, you must be given a catalog or brochure and a School Performance Fact Sheet, which you are encouraged to review prior to signing this agreement. These documents contain important policies and performance data for this institution. This institution is required to have you sign and date the information included in the School Performance Fact Sheet relating to completion rates, placement rates, licensing examination passage rates, and salaries or wages, and the most recent three-year cohort default rate, if applicable, prior to signing this agreement.

Student's Initials I certify that I have received the catalog, School Performance Fact Sheet, and
information regarding completion rates, placement rates, license examination passage rates, and salary or
wage information, and the most recent three-year cohort default rate, if applicable, included in the School
Performance Fact sheet, and have signed, initialed, and dated the information provided in the School
performance Fact Sheet.

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## **Refund Policy**

The amount owed to the student equals the institutional charge for the instruction divided by the total number of clock hours in the period of attendance multiplied by the number of clock hours the student has not attended prior to withdrawal. No refunds are due once the student has received 60% of the clock hours of instruction in any given period of attendance.

For purposes of determining a refund, a student shall be considered to have withdrawn from an educational program when
he or she withdraws or is deemed withdrawn in accordance with the withdrawal policy stated in this institution's catalog.

You must exercise your right to cancel or withdraw on or before this date:

If an institution has collected money from a student for transmittal on the student's behalf to a third party for a bond, library usage, or fees for a license, application, or examination and the institution has not paid the money to the third party at the time of the student's withdrawal or cancellation, the institution shall refund the money to the student within 45 days of the student's withdrawal or cancellation.

If the student has received federal student financial aid funds, the student is entitled to a refund of moneys not paid from federal student financial aid program funds.

This institution shall refund any credit balance on the student's account within 45 days after the date of the student's completion of, or withdrawal from, the educational program in which the student was enrolled.

If the student obtains a loan to pay for an educational program, the student will have the responsibility to repay the full amount of the loan plus interest, less the amount of any refund.

Any questions a student may have regarding this enrollment agreement that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Dr., Suite #400, Sacramento, CA 95833, www.bppe.ca.gov (888) 370-7589 (fax) (916) 263-1897.

A student or any member of the public may file a complaint about this institution with the Bureau for Private Postsecondary Education by calling (888) 370-7589 or by completing a complaint form, which can be obtained on the bureau's Internet web site www.bppe.ca.gov.

# NOTICE CONCERNING TRANSFERABILITY OF CREDITS AND CREDENTIALS EARNED AT OUR INSTITUTION

"The transferability of credits you earn at Vista IT Training is at the complete discretion of an institution to which you may seek to transfer. Acceptance of the certificate you earn in Vista IT Training certificate programs is also at the complete discretion of the institution to which you may seek to transfer. If the certificate that you earn at this institution are not accepted at the institution to which you seek to transfer, you may be required to repeat some or all of your coursework at that institution. For this reason you should make certain that your attendance at this institution will meet your educational

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goals. This may include contacting an institution to which you may seek to transfer after attending Vista IT Training to determine if your certificate will transfer."

#### **Notice:**

A student or any member of the public may file a complaint about the institution with the Bureau for Private Postsecondary Education by calling (888) 370-7589 or by completing a complaint form which can be obtained on the bureau's Internet Website at www. bppe.ca.gov.

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# SCHOOL PERFORMANCE FACT SHEET CALENDAR YEARS 2019 & 2020

## Microsoft Certified Solutions Associate (MCSA) – SQL Server

#### **On-Time Completion Rates (Graduation Rates)**

Includes data for the two calendar years prior to reporting.

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2019	0	0	0	0
2020	0	0	0	0

Student's Initials:	Date:	
Initial only after you ha	ve had sufficien	t time to read and understand the information.

### **150% TABLE OPTIONAL**

# **Students Completing Within 150% of the Published Program Length**

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	150% Graduates	150% Completion Rate
2019	0	0	0	0
2020	0	0	0	0
**20XX				
**20XY				

<sup>\*\*</sup>Included if the program is more than one year in length.

Student's Initials:	Date:
Initial only after you have	had sufficient time to read and understand the information

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#### Job Placement Rates (includes data for the two calendar years prior to reporting)

Calendar Year	Number of Students Who Began Program	Number of Graduates		Graduates Employed in the Field	Placement Rate % Employed in the Field
2019	0	0	0	0	0
2020	0	0	0	0	0

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training.

#### Student can go to PayScale website to find out job placement information:

http://www.payscale.com/research/US/Certification=Microsoft\_Certified\_Systems\_Administrator\_(MC SA)/Salary

## Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

Part-Time vs. Full-Time Employment

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2019	0	0	0
2020	0	0	0

## **Single Position vs. Concurrent Aggregated Position**

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2019	0	0	0
2020	0	0	0

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#### **Self-Employed / Freelance Positions**

Calendar Year	Graduates Employed who are Self- Employed or Working Freelance	Total Graduates Employed in the Field
2019	0	0
2020	0	0

#### Institutional Employment

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2019	0	0
2020	0	0

Student's	Initials	s: Date:	<del></del>
Initial only	after	ou have had sufficient tip	me to read and understand the information.

#### IF the majority of graduates from this program obtain jobs in self-employment or freelance work add:

This program may result in freelance or self-employment.

- The work available to graduates of this program is usually for freelance or self-employment.
- This type of work may not be consistent.
- The period of employment can range from one day to weeks to several months.
- Hours worked in a day or week may be more or less than the traditional 8 hour work day or 40 hour work week.
- You can expect to spend unpaid time expanding your networks, advertising, promoting your services, or honing your skills.
- Once graduates begin to work freelance or are self-employed, they will be asked to provide documentation that they are employed as such so that they may be counted as placed for our job placement records.
- Students initialing this disclosure understand that either a majority or all of this school's graduates are employed in this manner and understand what comprises this work style.

Student's	Initials:	[	Date:					
Only initi	al after y	ou have had	d sufficient	time to read	and unde	erstand th	ne informa	ıtion.

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### Salary and Wage Information (includes data for the two calendar years prior to reporting)

### Annual salary and wages reported for graduates employed in the field.

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Calendar	Graduates	Graduates	\$20,001	\$35,001	\$40,001	\$45,001	No Salary
Year	Available for	Employed in	-	-	-	-	Information
	Employment	Field	\$25,000	\$40,000	\$45,000	\$50,000	Reported
				·	,		-
2019	0	0	0	0	0	0	0
2020	0	0	0	0	0	0	0

A list of sources used to substantiate salary disclosures is available from the school.

Student can go to PayScale website to find out salary information: tp://www.payscale.com/research/US/Certification=Microsoft_Certified_Systems_Administrator_(MCSA)/Salary
Student's Initials: Date:
nitial only after you have had sufficient time to read and understand the information.
Cost of Educational Brogram
Cost of Educational Program
Total charges for the program for students completing on-time in 2019: \$0. Additional charges may be incurred if the rogram is not completed on-time.
Student's Initials: Date:
nitial only after you have had sufficient time to read and understand the information.

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Student's Initials: Date: Initial only after you have had sufficient time t	
	eligible for federal student loans. This institution does a that would allow its students to participate in federal
Student's Initials: Date: Initial only after you have had sufficient time t	
	vate Postsecondary Education. Regardless of any rates, placement rates, starting salaries, or license information as calculated pursuant to state law.
by the institution may be directed to the Bureau t	fact sheet that have not been satisfactorily answered for Private Postsecondary Education at 2535 Capitol www.bppe.ca.gov, toll-free telephone number (888)
Student Name - Print	
Student Signature	Date
School Official	 Date

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#### **Definitions**

- "Number of Students Who Began the Program" means the number of students who began a
  program who were scheduled to complete the program within 100% of the published program
  length within the reporting calendar year and excludes all students who cancelled during the
  cancellation period.
- "Students Available for Graduation" is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- "Number of On-time Graduates" is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- "On-time Completion Rate" is the number of on-time graduates divided by the number of students available for graduation.
- "150% Graduates" is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- "150% Completion Rate" is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- "Graduates Available for Employment" means the number of graduates minus the number of graduates unavailable for employment.
- "Graduates Unavailable for Employment" means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- "Graduates Employed in the Field" means graduates who beginning within six months after a
  student completes the applicable educational program are gainfully employed, whose
  employment has been reported, and for whom the institution has documented verification of
  employment. For occupations for which the state requires passing an examination, the six
  months period begins after the announcement of the examination results for the first examination
  available after a student completes an applicable educational program.
- "Placement Rate Employed in the Field" is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- "Number of Graduates Taking Exam" is the number of graduates who took the first available exam in the reported calendar year.
- "First Available Exam Date" is the date for the first available exam after a student completed a program.

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- "Passage Rate" is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- "Number Who Passed First Available Exam" is the number of graduates who took and passed the first available licensing exam after completing the program.
- "Salary" is as reported by graduate or graduate's employer.
- "No Salary Information Reported" is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.

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#### STUDENT'S RIGHT TO CANCEL

- 1) The student has the right to cancel the enrollment agreement and obtain a refund of charges paid through attendance at the first class session, or the seventh day after enrollment, whichever is later.
- 2) If the student has received federal student financial aid funds, the student is entitled to a refund of moneys not paid from federal student financial aid program funds.
- 3) A student is required to follow to cancel the enrollment agreement or withdraw from the institution and obtain a refund.

#### **Classroom Programs:**

A notice of cancellation for the current term or from the school shall be in writing and submitted to the school administrative office. A withdrawal for the current term or from the school may be effectuated by the student's written notice or by the student's conduct, including, but not necessarily limited to, a student's lack of attendance. The institution shall refund 100 percent of the amount paid for institutional charges, less a reasonable deposit or application fee not to exceed two hundred fifty dollars (\$250).

The institution shall issue a refund for unearned institutional charges if the student cancels an enrollment agreement or withdraws during a period of attendance. The refund policy for students who have completed 60 percent or less of the period of attendance shall be a pro rata refund. The institution shall pay or credit refunds within 45 days of a student's cancellation or withdrawal.

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#### § 76215. Student Tuition Recovery Fund Disclosures.

- (a) A qualifying institution shall include the following statement on both its enrollment agreement and its current schedule of student charges:
- "You must pay the state-imposed assessment for the Student Tuition Recovery Fund (STRF) if all of the following applies to you:
- 1. You are a student, who is a California resident and prepays all or part of your tuition either by cash, guaranteed student loans, or personal loans, and
- 2. Your total charges are not paid by any third-party payer such as an employer, government program or other payer unless you have a separate agreement to repay the third party.

You are not eligible for protection from the STRF and you are not required to pay the STRF assessment, if either of the following applies:

- 1. You are not a California resident.
- 2. Your total charges are paid by a third party, such as an employer, government program or other payer, and you have no separate agreement to repay the third party."
- (b) In addition to the statement described under subdivision (a) of this section, a qualifying institution shall include the following statement on its current schedule of student charges:
- "The State of California created the Student Tuition Recovery Fund (STRF) to relieve or mitigate economic losses suffered by California residents who were students attending certain schools regulated by the Bureau for Private Postsecondary Education.

You may be eligible for STRF if you are a California resident, prepaid tuition, paid the STRF assessment, and suffered an economic loss as a result of any of the following:

- 1. The school closed before the course of instruction was completed.
- 2. The school's failure to pay refunds or charges on behalf of a student to a third party for license fees or any other purpose, or to provide equipment or materials for which a charge was collected within 180 days before the closure of the school.
- 3. The school's failure to pay or reimburse loan proceeds under a federally guaranteed student loan program as required by law or to pay or reimburse proceeds received by the school prior to closure in excess of tuition and other cost.
- 4. There was a decline in the quality of the course of instruction within 30 days before the school closed or, if the decline began earlier than 30 days prior to closure, the period of decline determined by the Bureau.
- 5. An inability to collect on a judgment against the institution for a violation of the Act."

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## **Prior to Signing This Enrollment Agreement**

Prior to signing this enrollment agreement, you must be given a catalog or brochure and a School Performance Fact Sheet, which you are encouraged to review prior to signing this agreement. These documents contain important policies and performance data for this institution. This institution is required to have you sign and date the information included in the School Performance Fact Sheet relating to completion rates, placement rates, licensing examination passage rates, and salaries or wages, and the most recent three-year cohort default rate, if applicable, prior to signing this agreement.

Student's Initials	I certify that I have received the catalog, School Performance Fact Sheet, and
information regarding c	ompletion rates, placement rates, license examination passage rates, and salary or
wage information, and	the most recent three-year cohort default rate, if applicable, included in the School
Performance Fact she	et, and have signed, initialed, and dated the information provided in the School
performance Fact Shee	t.

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## **Refund Policy**

The amount owed to the student equals the institutional charge for the instruction divided by the total number of clock hours in the period of attendance multiplied by the number of clock hours the student has not attended prior to withdrawal. No refunds are due once the student has received 60% of the clock hours of instruction in any given period of attendance.

For purposes of determining a refund, a student shall be considered to have withdrawn from an educational program when
he or she withdraws or is deemed withdrawn in accordance with the withdrawal policy stated in this institution's catalog.

You must exercise your right to cancel or withdraw on or before this date: \_\_\_\_\_\_.

If an institution has collected money from a student for transmittal on the student's behalf to a third party for a bond, library usage, or fees for a license, application, or examination and the institution has not paid the money to the third party at the time of the student's withdrawal or cancellation, the institution shall refund the money to the student within 45 days of the student's withdrawal or cancellation.

If the student has received federal student financial aid funds, the student is entitled to a refund of moneys not paid from federal student financial aid program funds.

This institution shall refund any credit balance on the student's account within 45 days after the date of the student's completion of, or withdrawal from, the educational program in which the student was enrolled.

If the student obtains a loan to pay for an educational program, the student will have the responsibility to repay the full amount of the loan plus interest, less the amount of any refund.

Any questions a student may have regarding this enrollment agreement that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Dr., Suite #400, Sacramento, CA 95833, www.bppe.ca.gov (888) 370-7589 (fax) (916) 263-1897.

A student or any member of the public may file a complaint about this institution with the Bureau for Private Postsecondary Education by calling (888) 370-7589 or by completing a complaint form, which can be obtained on the bureau's Internet web site www.bppe.ca.gov.

# NOTICE CONCERNING TRANSFERABILITY OF CREDITS AND CREDENTIALS EARNED AT OUR INSTITUTION

"The transferability of credits you earn at Vista IT Training is at the complete discretion of an institution to which you may seek to transfer. Acceptance of the certificate you earn in Vista IT Training certificate programs is also at the complete discretion of the institution to which you may seek to transfer. If the certificate that you earn at this institution are not accepted at the institution to which you seek to transfer, you may be required to repeat some or all of your coursework at that institution. For this reason you should make certain that your attendance at this institution will meet your educational

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goals. This may include contacting an institution to which you may seek to transfer after attending Vista IT Training to determine if your certificate will transfer."

#### **Notice:**

A student or any member of the public may file a complaint about the institution with the Bureau for Private Postsecondary Education by calling (888) 370-7589 or by completing a complaint form which can be obtained on the bureau's Internet Website at www. bppe.ca.gov.

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# SCHOOL PERFORMANCE FACT SHEET CALENDAR YEARS 2019 & 2020

## Microsoft Certified Solutions Expert (MCSE) – Windows Server

#### **On-Time Completion Rates (Graduation Rates)**

Includes data for the two calendar years prior to reporting.

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2019	0	0	0	0
2020	0	0	0	0

Student's Initials:	Date:
Initial only after you have ha	ad sufficient time to read and understand the information.

### **150% TABLE OPTIONAL**

# **Students Completing Within 150% of the Published Program Length**

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	150% Graduates	150% Completion Rate
2019	0	0	0	0
2020	0	0	0	0
**20XX				
**20XY				

<sup>\*\*</sup>Included if the program is more than one year in length.

Student's Initials:	Date:	
Initial only after you	have had sufficient	time to read and understand the information

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#### Job Placement Rates (includes data for the two calendar years prior to reporting)

Calendar Year	Number of Students Who Began Program	Number of Graduates		Graduates Employed in the Field	Placement Rate % Employed in the Field
2019	0	0	0	0	0
2020	0	0	0	0	0

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training.

## Student can go to PayScale website to find out job placement information:

http://www.payscale.com/research/US/Certification=Microsoft\_Certified\_Systems\_Engineer\_(MCSE)/Salary

#### Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

Part-Time vs. Full-Time Employment

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2019	0	0	0
2020	0	0	0

# **Single Position vs. Concurrent Aggregated Position**

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2019	0	0	0
2020	0	0	0

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#### **Self-Employed / Freelance Positions**

Calendar Year	Graduates Employed who are Self- Employed or Working Freelance	Total Graduates Employed in the Field
2019	0	0
2020	0	0

#### Institutional Employment

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2019	0	0
2020	0	0

Student's	Initials	:: Date:	<del></del>
Initial only	, after	ou have had sufficient t	time to read and understand the information.

#### IF the majority of graduates from this program obtain jobs in self-employment or freelance work add:

This program may result in freelance or self-employment.

- The work available to graduates of this program is usually for freelance or self-employment.
- This type of work may not be consistent.
- The period of employment can range from one day to weeks to several months.
- Hours worked in a day or week may be more or less than the traditional 8 hour work day or 40 hour work week.
- You can expect to spend unpaid time expanding your networks, advertising, promoting your services, or honing your skills.
- Once graduates begin to work freelance or are self-employed, they will be asked to provide documentation that they are employed as such so that they may be counted as placed for our job placement records.
- Students initialing this disclosure understand that either a majority or all of this school's graduates are employed in this manner and understand what comprises this work style.

Student's	Initials:	[	Date:					
Only initi	al after y	ou have had	d sufficient	time to read	and unde	erstand th	ne informa	ıtion.

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## Salary and Wage Information (includes data for the two calendar years prior to reporting)

### Annual salary and wages reported for graduates employed in the field.

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Calendar	Graduates	Graduates	\$20,001	\$35,001	\$40,001	\$45,001	No Salary
Year	Available for	Employed in	-	-	-	-	Information
	Employment	Field	\$25,000	\$40,000	\$45,000	\$50,000	Reported
				·	,		-
2019	0	0	0	0	0	0	0
2020	0	0	0	0	0	0	0

A list of sources used to substantiate salary disclosures is available from the school

Student can go to PayScale website to find out salary information: http://www.payscale.com/research/US/Certification=Microsoft_Certified_Systems_Engineer_(MCSE)/Salary
Student's Initials: Date: Initial only after you have had sufficient time to read and understand the information.
Cost of Educational Program
Total charges for the program for students completing on-time in 2019: \$0. Additional charges may be incurred if the program is not completed on-time.
Student's Initials: Date: Initial only after you have had sufficient time to read and understand the information.

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Student's Initials: Initial only after you have		o read and understand the information.
		igible for federal student loans. This institution does a that would allow its students to participate in federal
Student's Initials: Initial only after you have		 o read and understand the information.
information you may have	relating to completion	ate Postsecondary Education. Regardless of any rates, placement rates, starting salaries, or license information as calculated pursuant to state law.
by the institution may be di	rected to the Bureau for cramento, CA 95833, v	act sheet that have not been satisfactorily answered or Private Postsecondary Education at 2535 Capitol www.bppe.ca.gov, toll-free telephone number (888)
Student Name - Print		
Student Signature		Date
School Official	<del></del>	 Date

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#### **Definitions**

- "Number of Students Who Began the Program" means the number of students who began a
  program who were scheduled to complete the program within 100% of the published program
  length within the reporting calendar year and excludes all students who cancelled during the
  cancellation period.
- "Students Available for Graduation" is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- "Number of On-time Graduates" is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- "On-time Completion Rate" is the number of on-time graduates divided by the number of students available for graduation.
- "150% Graduates" is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- "150% Completion Rate" is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- "Graduates Available for Employment" means the number of graduates minus the number of graduates unavailable for employment.
- "Graduates Unavailable for Employment" means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- "Graduates Employed in the Field" means graduates who beginning within six months after a
  student completes the applicable educational program are gainfully employed, whose
  employment has been reported, and for whom the institution has documented verification of
  employment. For occupations for which the state requires passing an examination, the six
  months period begins after the announcement of the examination results for the first examination
  available after a student completes an applicable educational program.
- "Placement Rate Employed in the Field" is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- "Number of Graduates Taking Exam" is the number of graduates who took the first available exam in the reported calendar year.
- "First Available Exam Date" is the date for the first available exam after a student completed a program.

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- "Passage Rate" is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- "Number Who Passed First Available Exam" is the number of graduates who took and passed the first available licensing exam after completing the program.
- "Salary" is as reported by graduate or graduate's employer.
- "No Salary Information Reported" is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.

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#### STUDENT'S RIGHT TO CANCEL

- 1) The student has the right to cancel the enrollment agreement and obtain a refund of charges paid through attendance at the first class session, or the seventh day after enrollment, whichever is later.
- 2) If the student has received federal student financial aid funds, the student is entitled to a refund of moneys not paid from federal student financial aid program funds.
- 3) A student is required to follow to cancel the enrollment agreement or withdraw from the institution and obtain a refund.

#### **Classroom Programs:**

A notice of cancellation for the current term or from the school shall be in writing and submitted to the school administrative office. A withdrawal for the current term or from the school may be effectuated by the student's written notice or by the student's conduct, including, but not necessarily limited to, a student's lack of attendance. The institution shall refund 100 percent of the amount paid for institutional charges, less a reasonable deposit or application fee not to exceed two hundred fifty dollars (\$250).

The institution shall issue a refund for unearned institutional charges if the student cancels an enrollment agreement or withdraws during a period of attendance. The refund policy for students who have completed 60 percent or less of the period of attendance shall be a pro rata refund. The institution shall pay or credit refunds within 45 days of a student's cancellation or withdrawal.

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#### § 76215. Student Tuition Recovery Fund Disclosures.

- (a) A qualifying institution shall include the following statement on both its enrollment agreement and its current schedule of student charges:
- "You must pay the state-imposed assessment for the Student Tuition Recovery Fund (STRF) if all of the following applies to you:
- 1. You are a student, who is a California resident and prepays all or part of your tuition either by cash, guaranteed student loans, or personal loans, and
- 2. Your total charges are not paid by any third-party payer such as an employer, government program or other payer unless you have a separate agreement to repay the third party.

You are not eligible for protection from the STRF and you are not required to pay the STRF assessment, if either of the following applies:

- 1. You are not a California resident.
- 2. Your total charges are paid by a third party, such as an employer, government program or other payer, and you have no separate agreement to repay the third party."
- (b) In addition to the statement described under subdivision (a) of this section, a qualifying institution shall include the following statement on its current schedule of student charges:
- "The State of California created the Student Tuition Recovery Fund (STRF) to relieve or mitigate economic losses suffered by California residents who were students attending certain schools regulated by the Bureau for Private Postsecondary Education.

You may be eligible for STRF if you are a California resident, prepaid tuition, paid the STRF assessment, and suffered an economic loss as a result of any of the following:

- 1. The school closed before the course of instruction was completed.
- 2. The school's failure to pay refunds or charges on behalf of a student to a third party for license fees or any other purpose, or to provide equipment or materials for which a charge was collected within 180 days before the closure of the school.
- 3. The school's failure to pay or reimburse loan proceeds under a federally guaranteed student loan program as required by law or to pay or reimburse proceeds received by the school prior to closure in excess of tuition and other cost.
- 4. There was a decline in the quality of the course of instruction within 30 days before the school closed or, if the decline began earlier than 30 days prior to closure, the period of decline determined by the Bureau.
- 5. An inability to collect on a judgment against the institution for a violation of the Act."

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Student's Initials I certify that I have received the catalog, School Performance Fact Sheet, and
information regarding completion rates, placement rates, license examination passage rates, and salary or
wage information, and the most recent three-year cohort default rate, if applicable, included in the School
Performance Fact sheet, and have signed, initialed, and dated the information provided in the School
performance Fact Sheet.

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## **Refund Policy**

The amount owed to the student equals the institutional charge for the instruction divided by the total number of clock hours in the period of attendance multiplied by the number of clock hours the student has not attended prior to withdrawal. No refunds are due once the student has received 60% of the clock hours of instruction in any given period of attendance.

For purposes of determining a refund, a student shall be considered to have withdrawn from an educational the or she withdraws or is deemed withdrawn in accordance with the withdrawal policy stated in this institution.	
You must exercise your right to cancel or withdraw on or before this date:	

If an institution has collected money from a student for transmittal on the student's behalf to a third party for a bond, library usage, or fees for a license, application, or examination and the institution has not paid the money to the third party at the time of the student's withdrawal or cancellation, the institution shall refund the money to the student within 45 days of the student's withdrawal or cancellation.

If the student has received federal student financial aid funds, the student is entitled to a refund of moneys not paid from federal student financial aid program funds.

This institution shall refund any credit balance on the student's account within 45 days after the date of the student's completion of, or withdrawal from, the educational program in which the student was enrolled.

If the student obtains a loan to pay for an educational program, the student will have the responsibility to repay the full amount of the loan plus interest, less the amount of any refund.

Any questions a student may have regarding this enrollment agreement that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Dr., Suite #400, Sacramento, CA 95833, www.bppe.ca.gov (888) 370-7589 (fax) (916) 263-1897.

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# NOTICE CONCERNING TRANSFERABILITY OF CREDITS AND CREDENTIALS EARNED AT OUR INSTITUTION

"The transferability of credits you earn at Vista IT Training is at the complete discretion of an institution to which you may seek to transfer. Acceptance of the certificate you earn in Vista IT Training certificate programs is also at the complete discretion of the institution to which you may seek to transfer. If the certificate that you earn at this institution are not accepted at the institution to which you seek to transfer, you may be required to repeat some or all of your coursework at that institution. For this reason you should make certain that your attendance at this institution will meet your educational

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goals. This may include contacting an institution to which you may seek to transfer after attending Vista IT Training to determine if your certificate will transfer."

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# SCHOOL PERFORMANCE FACT SHEET CALENDAR YEARS 2019 & 2020

#### **Microsoft Word**

### **On-Time Completion Rates (Graduation Rates)**

Includes data for the two calendar years prior to reporting.

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2019	0	0	0	0
2020	0	0	0	0

Student's Initials:	_ Date:
Initial only after you have h	ad sufficient time to read and understand the information.

### **150% TABLE OPTIONAL**

# **Students Completing Within 150% of the Published Program Length**

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	150% Graduates	150% Completion Rate
2019	0	0	0	0
2020	0	0	0	0
**20XX				
**20XY				

<sup>\*\*</sup>Included if the program is more than one year in length.

Student's Initials:	Date:
Initial only after you have	had sufficient time to read and understand the information

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#### Job Placement Rates (includes data for the two calendar years prior to reporting)

Calendar Year	Number of Students Who Began Program	Number of Graduates		Graduates Employed in the Field	Placement Rate % Employed in the Field
2019	0	0	0	0	0
2020	0	0	0	0	0

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training.

#### Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

## Part-Time vs. Full-Time Employment

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2019	0	0	0
2020	0	0	0

# **Single Position vs. Concurrent Aggregated Position**

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2019	0	0	0
2020	0	0	0

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#### **Self-Employed / Freelance Positions**

Calendar Year	Calendar Year Graduates Employed who are Self- Employed or Working Freelance	
2019	0	0
2020	0	0

#### Institutional Employment

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2019	0	0
2020	0	0

Student's Initials:	_ Date:
Initial only after you have	ad sufficient time to read and understand the information.

IF the majority of graduates from this program obtain jobs in self-employment or freelance work add:

This program may result in freelance or self-employment.

- The work available to graduates of this program is usually for freelance or self-employment.
- This type of work may not be consistent.
- The period of employment can range from one day to weeks to several months.
- Hours worked in a day or week may be more or less than the traditional 8 hour work day or 40 hour work week.
- You can expect to spend unpaid time expanding your networks, advertising, promoting your services, or honing your skills.
- Once graduates begin to work freelance or are self-employed, they will be asked to provide documentation that they are employed as such so that they may be counted as placed for our job placement records.
- Students initialing this disclosure understand that either a majority or all of this school's graduates are employed in this manner and understand what comprises this work style.

Student's Initials:	Date:
Only initial after you have	had sufficient time to read and understand the information.

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License Examination Passage Rates (includes data for the two calendar years prior to reporting)

First Available Exam Date	Date Exam Results Announced	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed Exam	Number Who Failed Exam	Passage Rate
NA	0	0	0	0	0	0
NA	0					
NA	0					
NA	0					
NA	0	0	0	0	0	0
NA	0					
NA	0					
NA	0					

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect date from # graduates.

Student's Initials:	_ Date:	
Initial only after you have I	nad sufficient time to read	and understand the information

#### **OR**

Calendar Year	Number of Graduates in Caldenar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam Exam	Number Who Failed First Available Exam	Passage Rate
2019	0	0	0	0	0
2020	0	0	0	0	0

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect date from # graduates.

Student's Initials:	Date:
Initial only after you have h	ad sufficient time to read and understand the information.

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Student's Initials:

## Vista IT 5945 Temple City Blvd, Temple City, CA, 91780 T (626) 872-2922 F (626) 872-2933

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#### Salary and Wage Information (includes data for the two calendar years prior to reporting)

#### Annual salary and wages reported for graduates employed in the field.

п			<u> </u>					
	Calendar	Graduates	Graduates	\$20,001	\$35,001	\$40,001	\$45,001	No Salary
	Year	Available for	Employed in	-	-	-	-	Information
		Employment	Field	\$25,000	\$40,000	\$45,000	\$50,000	Reported
Į								
	2019	0	0	0	0	0	0	0
	2020	0	0	0	0	0	0	0

A list of sources used to substantiate salary disclosures is available from the school.

Date:

Initial only after you have had sufficient time to read and understand the information.			
Cost of Educational Program			

Total charges for the program for students completing on-time in 2019: \$0. Additional charges may be incurred if the program is not completed on-time.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_ Initial only after you have had sufficient time to read and understand the information.

#### **Federal Student Loan Debt**

Most recent three year cohort default rate, as reported by the United State Department of Education.1	The percentage of enrolled students in 20XX receiving federal student loans to pay for this program.	The average amount of federal student loan debt of 20XX graduates who took out federal student loans at this institution.	The percentage of graduates in 20XX with fedral student loans as calculated by the institution.
0	0	0	0

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<sup>&</sup>lt;sup>1</sup> The percentage of students who defaulted on their federal student loans is called the Cohort Default Rate (CDR). It shows the percentage of this school's students who were more than 270 days (9 months) behind on their federal student loans within three years of when the first payment was due. This is the most recent CDR reported by the U.S. Department of Education.



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Student's Initials: Date: Initial only after you have had sufficient time to read and understand the information.						
OR – ONE OF THE FOLLOWING IF THE INSTITUIN FEDERAL FINANCIAL AID PROGRAMS:	TION DOES NOT PARTICIPATE					
Students at NAME OF INSTITUTION are not eligible for fe not meet the U.S. Department of Education criteria that wou student aid programs.						
NAME OF INSTITUTION is eligible, but chooses not to participate in federal student aid programs. Therefore students who attend this institution do not have federal student loans.						
Student's Initials: Date: Initial only after you have had sufficient time to read and understand the information.						
This fact sheet is filed with the Bureau for Private Posts information you may have relating to completion rates, pla exam passage rates, this fact sheet contains the information	acement rates, starting salaries, or license					
Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, www.bppe.ca.gov, toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.						
Student Name - Print						
Student Signature	Date					
School Official	Date					

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#### **DELETE "\*" STATEMENT IF NOT APPLICABLE**

\* = This program is new. Therefore, the number of students who graduate, the number of students who are placed, or the starting salary you can earn after finishing the educational program are unknown at this time. Information regarding general salary and placement statistics may be available from government sources or from the institution, but is not equivalent to actual performance data. This program was approved by the Bureau on MM/DD/YYYY. As of MM/DD/YYYY, two full years of data for this program will be available.

#### **Definitions**

- "Number of Students Who Began the Program" means the number of students who began a
  program who were scheduled to complete the program within 100% of the published program
  length within the reporting calendar year and excludes all students who cancelled during the
  cancellation period.
- "Students Available for Graduation" is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- "Number of On-time Graduates" is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- "On-time Completion Rate" is the number of on-time graduates divided by the number of students available for graduation.
- "150% Graduates" is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- "150% Completion Rate" is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- "Graduates Available for Employment" means the number of graduates minus the number of graduates unavailable for employment.
- "Graduates Unavailable for Employment" means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- "Graduates Employed in the Field" means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six

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months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.

- "Placement Rate Employed in the Field" is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- "Number of Graduates Taking Exam" is the number of graduates who took the first available exam in the reported calendar year.
- "First Available Exam Date" is the date for the first available exam after a student completed a program.
- "Passage Rate" is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- "Number Who Passed First Available Exam" is the number of graduates who took and passed the first available licensing exam after completing the program.
- "Salary" is as reported by graduate or graduate's employer.
- "No Salary Information Reported" is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.

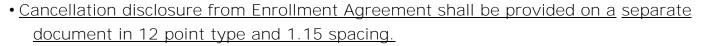
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### **STUDENT'S RIGHT TO CANCEL**



- Caption shall state "STUDENT'S RIGHT TO CANCEL" in bolded 14 point type

[Copy and paste the institution's cancellation disclosure from the Enrollment Agreement and include it with your SPFS]

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# SCHOOL PERFORMANCE FACT SHEET CALENDAR YEARS 2019 & 2020

#### **Microsoft Excel**

#### **On-Time Completion Rates (Graduation Rates)**

Includes data for the two calendar years prior to reporting.

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2019	0	0	0	0
2020	0	0	0	0

Student's Initials:	Date:
Initial only after you have ha	ad sufficient time to read and understand the information.

#### **150% TABLE OPTIONAL**

# **Students Completing Within 150% of the Published Program Length**

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	150% Graduates	150% Completion Rate
2019	0	0	0	0
2020	0	0	0	0
**20XX				
**20XY				

<sup>\*\*</sup>Included if the program is more than one year in length.

Student's Initials: _	Date:	
Initial only after you	have had sufficie	ent time to read and understand the information.

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#### Job Placement Rates (includes data for the two calendar years prior to reporting)

Calendar Year	Number of Students Who Began Program	Number of Graduates		Graduates Employed in the Field	Placement Rate % Employed in the Field
2019	0	0	0	0	0
2020	0	0	0	0	0

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training.

#### Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

#### Part-Time vs. Full-Time Employment

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2019	0	0	0
2020	0	0	0

# Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2019	0	0	0
2020	0	0	0

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#### **Self-Employed / Freelance Positions**

Calendar Year	Graduates Employed who are Self- Employed or Working Freelance	Total Graduates Employed in the Field	
2019	0	0	
2020	0	0	

#### Institutional Employment

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2019	0	0
2020	0	0

Student's Initials:	_ Date:
Initial only after you have	ad sufficient time to read and understand the information.

IF the majority of graduates from this program obtain jobs in self-employment or freelance work add:

This program may result in freelance or self-employment.

- The work available to graduates of this program is usually for freelance or self-employment.
- This type of work may not be consistent.
- The period of employment can range from one day to weeks to several months.
- Hours worked in a day or week may be more or less than the traditional 8 hour work day or 40 hour work week.
- You can expect to spend unpaid time expanding your networks, advertising, promoting your services, or honing your skills.
- Once graduates begin to work freelance or are self-employed, they will be asked to provide documentation that they are employed as such so that they may be counted as placed for our job placement records.
- Students initialing this disclosure understand that either a majority or all of this school's graduates are employed in this manner and understand what comprises this work style.

Student's Initials:	Date:
Only initial after you have	had sufficient time to read and understand the information.

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License Examination Passage Rates (includes data for the two calendar years prior to reporting)

First Available Exam Date	Date Exam Results Announced	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed Exam	Number Who Failed Exam	Passage Rate
N/A	0	0	0	0	0	0
N/A	0					
N/A	0					
N/A	0					
N/A	0	0	0	0	0	0
N/A	0					
N/A	0					
N/A	0					

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect date from # graduates.

Student's Initials:	Date:
Initial only after you have ha	ad sufficient time to read and understand the information.

#### **OR**

Calendar Year	Number of Graduates in Caldenar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam Exam	Number Who Failed First Available Exam	Passage Rate
2019	0	0	0	0	0
2020	0	0	0	0	0

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect date from # graduates.

Student's Initials: _	Date:	
Initial only after you	u have had sufficient time	to read and understand the information.

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#### Salary and Wage Information (includes data for the two calendar years prior to reporting)

#### Annual salary and wages reported for graduates employed in the field.

			<u> </u>					
	Calendar	Graduates	Graduates	\$20,001	\$35,001	\$40,001	\$45,001	No Salary
	Year	Available for	Employed in	-	-	-	-	Information
		Employment	Field	\$25,000	\$40,000	\$45,000	\$50,000	Reported
ŀ								
	2019	0	0	0	0	0	0	0
	2020	0	0	0	0	0	0	0
			1	1				

A list of sources used to substantiate salary disclosures is available from the school.

Initial only after you have had sufficient time to read and understand the information	on.
Cost of Educational Program	
Total charges for the program for students completing on-time in 2019: \$0. Additional program is not completed on-time.	al charges may be incurred if the
Student's Initials: Date: Initial only after you have had sufficient time to read and understand the information	on.

#### **Federal Student Loan Debt**

Most recent three year cohort default rate, as reported by the United State Department of Education. <sup>1</sup>	The percentage of enrolled students in 20XX receiving federal student loans to pay for this program.	The average amount of federal student loan debt of 20XX graduates who took out federal student loans at this institution.	The percentage of graduates in 20XX with fedral student loans as calculated by the institution.
0	0	0	0

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<sup>&</sup>lt;sup>1</sup> The percentage of students who defaulted on their federal student loans is called the Cohort Default Rate (CDR). It shows the percentage of this school's students who were more than 270 days (9 months) behind on their federal student loans within three years of when the first payment was due. This is the most recent CDR reported by the U.S. Department of Education.



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Student's Initials: Date: Initial only after you have had sufficient time to read and	d understand the information.
OR – ONE OF THE FOLLOWING IF THE INSTITUTION IN FEDERAL FINANCIAL AID PROGRAMS:	TION DOES NOT PARTICIPATE
Students at NAME OF INSTITUTION are not eligible for fe not meet the U.S. Department of Education criteria that would student aid programs.	
NAME OF INSTITUTION is eligible, but chooses not to partition the students who attend this institution do not have feet the students who attend the students who attends to students who attends the students who attends to students who attends the student	, , ,
Student's Initials: Date: Initial only after you have had sufficient time to read and	
This fact sheet is filed with the Bureau for Private Postse information you may have relating to completion rates, place exam passage rates, this fact sheet contains the information	cement rates, starting salaries, or license
Any questions a student may have regarding this fact sheet to by the institution may be directed to the Bureau for Private Oaks Drive, Suite 400, Sacramento, CA 95833, www.bppe 370-7589 or by fax (916) 263-1897.	Postsecondary Education at 2535 Capitol
Student Name - Print	
Student Signature	Date
School Official	Date

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#### **DELETE "\*" STATEMENT IF NOT APPLICABLE**

\* = This program is new. Therefore, the number of students who graduate, the number of students who are placed, or the starting salary you can earn after finishing the educational program are unknown at this time. Information regarding general salary and placement statistics may be available from government sources or from the institution, but is not equivalent to actual performance data. This program was approved by the Bureau on N/A. As of N/A, two full years of data for this program will be available.

#### **Definitions**

- "Number of Students Who Began the Program" means the number of students who began a
  program who were scheduled to complete the program within 100% of the published program
  length within the reporting calendar year and excludes all students who cancelled during the
  cancellation period.
- "Students Available for Graduation" is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- "Number of On-time Graduates" is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- "On-time Completion Rate" is the number of on-time graduates divided by the number of students available for graduation.
- "150% Graduates" is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- "150% Completion Rate" is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- "Graduates Available for Employment" means the number of graduates minus the number of graduates unavailable for employment.
- "Graduates Unavailable for Employment" means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- "Graduates Employed in the Field" means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six

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months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.

- "Placement Rate Employed in the Field" is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- "Number of Graduates Taking Exam" is the number of graduates who took the first available exam in the reported calendar year.
- "First Available Exam Date" is the date for the first available exam after a student completed a program.
- "Passage Rate" is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- "Number Who Passed First Available Exam" is the number of graduates who took and passed the first available licensing exam after completing the program.
- "Salary" is as reported by graduate or graduate's employer.
- "No Salary Information Reported" is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.

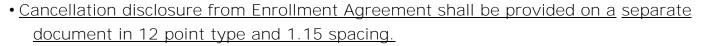
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### **STUDENT'S RIGHT TO CANCEL**



- Caption shall state "STUDENT'S RIGHT TO CANCEL" in bolded 14 point type

[Copy and paste the institution's cancellation disclosure from the Enrollment Agreement and include it with your SPFS]

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# SCHOOL PERFORMANCE FACT SHEET CALENDAR YEARS 2019 & 2020

#### **Microsoft PowerPoint**

#### **On-Time Completion Rates (Graduation Rates)**

Includes data for the two calendar years prior to reporting.

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2019	0	0	0	0
2020	0	0	0	0

Student's Initials:	_ Date:
Initial only after you have h	ad sufficient time to read and understand the information.

#### **150% TABLE OPTIONAL**

# **Students Completing Within 150% of the Published Program Length**

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	150% Graduates	150% Completion Rate
2019	0	0	0	0
2020	0	0	0	0
**20XX				
**20XY				

<sup>\*\*</sup>Included if the program is more than one year in length.

Student's Initials:	Date:
Initial only after you have	had sufficient time to read and understand the information

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#### Job Placement Rates (includes data for the two calendar years prior to reporting)

Calendar Year	Number of Students Who Began Program	Number of Graduates		Graduates Employed in the Field	Placement Rate % Employed in the Field
2019	0	0	0	0	0
2020	0	0	0	0	0

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training.

#### Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

#### Part-Time vs. Full-Time Employment

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2019	0	0	0
2020	0	0	0

# **Single Position vs. Concurrent Aggregated Position**

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2019	0	0	0
2020	0	0	0

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#### **Self-Employed / Freelance Positions**

Calendar Year	Graduates Employed who are Self- Employed or Working Freelance	Total Graduates Employed in the Field
2019	0	0
2020	0	0

#### Institutional Employment

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2019	0	0
2020	0	0

Student's Initials:	_ Date:
Initial only after you have	ad sufficient time to read and understand the information.

IF the majority of graduates from this program obtain jobs in self-employment or freelance work add:

This program may result in freelance or self-employment.

- The work available to graduates of this program is usually for freelance or self-employment.
- This type of work may not be consistent.
- The period of employment can range from one day to weeks to several months.
- Hours worked in a day or week may be more or less than the traditional 8 hour work day or 40 hour work week.
- You can expect to spend unpaid time expanding your networks, advertising, promoting your services, or honing your skills.
- Once graduates begin to work freelance or are self-employed, they will be asked to provide documentation that they are employed as such so that they may be counted as placed for our job placement records.
- Students initialing this disclosure understand that either a majority or all of this school's graduates are employed in this manner and understand what comprises this work style.

Student's Initials:	Date:
Only initial after you have	had sufficient time to read and understand the information.

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License Examination Passage Rates (includes data for the two calendar years prior to reporting)

First Available Exam Date	Date Exam Results Announced	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed Exam	Number Who Failed Exam	Passage Rate
NA	0	0	0	0	0	0
NA	0					
NA	0					
NA	0					
NA	0	0	0	0	0	0
NA	0					
NA	0					
NA	0					

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect date from # graduates.

Student's Initials:	Date:
Initial only after you have ha	ad sufficient time to read and understand the information.

#### **OR**

Calendar Year	Number of Graduates in Caldenar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam Exam	Number Who Failed First Available Exam	Passage Rate
2019	0	0	0	0	0
2020	0	0	0	0	0

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect date from # graduates.

Student's Initials:	Date:	
Initial only after yo	u have had sufficient time	to read and understand the information.

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#### Salary and Wage Information (includes data for the two calendar years prior to reporting)

#### Annual salary and wages reported for graduates employed in the field.

		<u> </u>					
Calendar	Graduates	Graduates	\$20,001	\$35,001	\$40,001	\$45,001	No Salary
Year	Available for	Employed in	-	-	-	-	Information
	Employment	Field	\$25,000	\$40,000	\$45,000	\$50,000	Reported
2019	0	0					
	_						

A list of sources used to substantiate salary disclosures is available from the school

Initial only after you have had sufficient time to read and understand the information.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_

Initial only after you have had sufficient time to read and understand	the	information.
Cost of Educational Pro	gra	<u>am</u>
Total charges for the program for students completing on-time in 2019: program is not completed on-time.	\$0.	Additional charges may be incurred if the

#### **Federal Student Loan Debt**

Most recent three year cohort default rate, as reported by the United State Department of Education. <sup>1</sup>	The percentage of enrolled students in 20XX receiving federal student loans to pay for this program.	The average amount of federal student loan debt of 20XX graduates who took out federal student loans at this institution.	The percentage of graduates in 20XX with fedral student loans as calculated by the institution.
0	0	0	0

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<sup>&</sup>lt;sup>1</sup> The percentage of students who defaulted on their federal student loans is called the Cohort Default Rate (CDR). It shows the percentage of this school's students who were more than 270 days (9 months) behind on their federal student loans within three years of when the first payment was due. This is the most recent CDR reported by the U.S. Department of Education.



www.	<u>vistait.com</u>		
Student's Initials: Date: nitial only after you have had sufficient time to read and understand the information.			
OR – ONE OF THE FOLLOWING IF T N FEDERAL FINANCIAL AID PROG	THE INSTITUTION DOES NOT PARTICIPATE RAMS:		
	not eligible for federal student loans. This institution does criteria that would allow its students to participate in federal		
NAME OF INSTITUTION is eligible, but ch Therefore students who attend this institution	nooses not to participate in federal student aid programs. On do not have federal student loans.		
Student's Initials: Date: Initial only after you have had sufficient	time to read and understand the information.		
information you may have relating to comp	or Private Postsecondary Education. Regardless of any eletion rates, placement rates, starting salaries, or license as the information as calculated pursuant to state law.		
by the institution may be directed to the Bu	g this fact sheet that have not been satisfactorily answered reau for Private Postsecondary Education at 2535 Capitol 5833, www.bppe.ca.gov, toll-free telephone number (888)		
Student Name - Print			
Student Signature	Date		
School Official	Date		

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#### **DELETE "\*" STATEMENT IF NOT APPLICABLE**

\* = This program is new. Therefore, the number of students who graduate, the number of students who are placed, or the starting salary you can earn after finishing the educational program are unknown at this time. Information regarding general salary and placement statistics may be available from government sources or from the institution, but is not equivalent to actual performance data. This program was approved by the Bureau on NA. As of NA, two full years of data for this program will be available.

#### **Definitions**

- "Number of Students Who Began the Program" means the number of students who began a
  program who were scheduled to complete the program within 100% of the published program
  length within the reporting calendar year and excludes all students who cancelled during the
  cancellation period.
- "Students Available for Graduation" is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- "Number of On-time Graduates" is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- "On-time Completion Rate" is the number of on-time graduates divided by the number of students available for graduation.
- "150% Graduates" is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- "150% Completion Rate" is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- "Graduates Available for Employment" means the number of graduates minus the number of graduates unavailable for employment.
- "Graduates Unavailable for Employment" means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- "Graduates Employed in the Field" means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six

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months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.

- "Placement Rate Employed in the Field" is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- "Number of Graduates Taking Exam" is the number of graduates who took the first available exam in the reported calendar year.
- "First Available Exam Date" is the date for the first available exam after a student completed a program.
- "Passage Rate" is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- "Number Who Passed First Available Exam" is the number of graduates who took and passed the first available licensing exam after completing the program.
- "Salary" is as reported by graduate or graduate's employer.
- "No Salary Information Reported" is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.

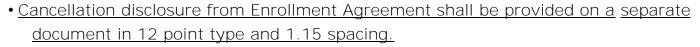
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### **STUDENT'S RIGHT TO CANCEL**



- Caption shall state "STUDENT'S RIGHT TO CANCEL" in bolded 14 point type

[Copy and paste the institution's cancellation disclosure from the Enrollment Agreement and include it with your SPFS]

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# SCHOOL PERFORMANCE FACT SHEET CALENDAR YEARS 2019 & 2020

#### **Microsoft Outlook**

#### **On-Time Completion Rates (Graduation Rates)**

Includes data for the two calendar years prior to reporting.

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2019	0	0	0	0
2020	0	0	0	0

Student's Initials:	Date:
Initial only after you have ha	ad sufficient time to read and understand the information.

#### **150% TABLE OPTIONAL**

# **Students Completing Within 150% of the Published Program Length**

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	150% Graduates	150% Completion Rate
2019	0	0	0	0
2020	0	0	0	0
**20XX				
**20XY				

<sup>\*\*</sup>Included if the program is more than one year in length.

Student's Initials:	Date:
Initial only after you have	had sufficient time to read and understand the information

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#### Job Placement Rates (includes data for the two calendar years prior to reporting)

Calendar Year	Number of Students Who Began Program	Number of Graduates		Graduates Employed in the Field	Placement Rate % Employed in the Field
2019	0	0	0	0	0
2020	0	0	0	0	0

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training.

#### Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

#### Part-Time vs. Full-Time Employment

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2019	0	0	0
2020	0	0	0

# **Single Position vs. Concurrent Aggregated Position**

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2019	0	0	0
2020	0	0	0

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#### **Self-Employed / Freelance Positions**

Calendar Year Graduates Employed who are Self- Employed or Working Freelance		Total Graduates Employed in the Field
2019	0	0
2020	0	0

#### Institutional Employment

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2019	0	0
2020	0	0

Student's Initials:	_ Date:
Initial only after you have	ad sufficient time to read and understand the information.

IF the majority of graduates from this program obtain jobs in self-employment or freelance work add:

This program may result in freelance or self-employment.

- The work available to graduates of this program is usually for freelance or self-employment.
- This type of work may not be consistent.
- The period of employment can range from one day to weeks to several months.
- Hours worked in a day or week may be more or less than the traditional 8 hour work day or 40 hour work week.
- You can expect to spend unpaid time expanding your networks, advertising, promoting your services, or honing your skills.
- Once graduates begin to work freelance or are self-employed, they will be asked to provide documentation that they are employed as such so that they may be counted as placed for our job placement records.
- Students initialing this disclosure understand that either a majority or all of this school's graduates are employed in this manner and understand what comprises this work style.

Student's Initials:	Date:
Only initial after you have	had sufficient time to read and understand the information.

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License Examination Passage Rates (includes data for the two calendar years prior to reporting)

First Available Exam Date	Date Exam Results Announced	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed Exam	Number Who Failed Exam	Passage Rate
N/A	0	0	0	0	0	0
N/A	0					
N/A	0					
N/A	0					
N/A	0	0	0	0	0	0
N/A	0					
N/A	0					
N/A	0					

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect date from # graduates.

Student's Initials:	Date:
Initial only after you have ha	ad sufficient time to read and understand the information.

#### **OR**

Calendar Year	Number of Graduates in Caldenar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam Exam	Number Who Failed First Available Exam	Passage Rate
2019	0	0	0	0	0
2020	0	0	0	0	0

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect date from # graduates.

Student's Initials:	Date:
Initial only after you have	had sufficient time to read and understand the information.

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#### Salary and Wage Information (includes data for the two calendar years prior to reporting)

#### Annual salary and wages reported for graduates employed in the field.

		<u> </u>			<u> </u>		
Calendar	Graduates	Graduates	\$20,001	\$35,001	\$40,001	\$45,001	No Salary
Year	Available for	Employed in	-	-	-	-	Information
	Employment	Field	\$25,000	\$40,000	\$45,000	\$50,000	Reported
2019	0	0	0	0	0	0	0
2020	0	0	0	0	0	0	0

A list of sources used to substantiate salary disclosures is available from the school.

Student's Initials: Date: Initial only after you have had sufficient time to read and understand the information.							
	Cost o	of Educational Pro	<u>ogram</u>				
Total charges for the prog program is not completed o		npleting on-time in 2019:	\$0. Additional charges may be incurred if the				
Student's Initials: Initial only after you have			I the information.				
	Feder	ral Student I oan I	Debt				

Most recent three year cohort default rate, as reported by the United State Department of Education.1	The percentage of enrolled students in 20XX receiving federal student loans to pay for this program.	The average amount of federal student loan debt of 20XX graduates who took out federal student loans at this institution.	The percentage of graduates in 20XX with fedral student loans as calculated by the institution.
0	0	0	0

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<sup>&</sup>lt;sup>1</sup> The percentage of students who defaulted on their federal student loans is called the Cohort Default Rate (CDR). It shows the percentage of this school's students who were more than 270 days (9 months) behind on their federal student loans within three years of when the first payment was due. This is the most recent CDR reported by the U.S. Department of Education.



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	Student's Initials: Date:						
Initial only after you have had sufficient	t time to read ar	id understand the inf	ormation.				
OR – ONE OF THE FOLLOWING IF THE INSTITUTION DOES NOT PARTICIPATE N FEDERAL FINANCIAL AID PROGRAMS:							
Students at NAME OF INSTITUTION are not meet the U.S. Department of Education student aid programs.	_						
NAME OF INSTITUTION is eligible, but of Therefore students who attend this institut	•	•	udent aid programs.				
Student's Initials: Date: Initial only after you have had sufficient		nd understand the inf	ormation.				
information you may have relating to com	This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.						
Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, www.bppe.ca.gov, toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.							
Student Name - Print	-						
Student Signature		Date					
School Official		Date					

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#### **DELETE "\*" STATEMENT IF NOT APPLICABLE**

\* = This program is new. Therefore, the number of students who graduate, the number of students who are placed, or the starting salary you can earn after finishing the educational program are unknown at this time. Information regarding general salary and placement statistics may be available from government sources or from the institution, but is not equivalent to actual performance data. This program was approved by the Bureau on N/A. As of N/A, two full years of data for this program will be available.

#### **Definitions**

- "Number of Students Who Began the Program" means the number of students who began a
  program who were scheduled to complete the program within 100% of the published program
  length within the reporting calendar year and excludes all students who cancelled during the
  cancellation period.
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- "150% Graduates" is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- "150% Completion Rate" is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- "Graduates Available for Employment" means the number of graduates minus the number of graduates unavailable for employment.
- "Graduates Unavailable for Employment" means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- "Graduates Employed in the Field" means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six

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months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.

- "Placement Rate Employed in the Field" is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- "Number of Graduates Taking Exam" is the number of graduates who took the first available exam in the reported calendar year.
- "First Available Exam Date" is the date for the first available exam after a student completed a program.
- "Passage Rate" is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- "Number Who Passed First Available Exam" is the number of graduates who took and passed the first available licensing exam after completing the program.
- "Salary" is as reported by graduate or graduate's employer.
- "No Salary Information Reported" is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.

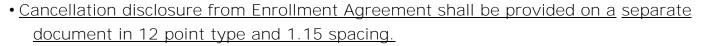
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### **STUDENT'S RIGHT TO CANCEL**



- Caption shall state "STUDENT'S RIGHT TO CANCEL" in bolded 14 point type

[Copy and paste the institution's cancellation disclosure from the Enrollment Agreement and include it with your SPFS]

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# SCHOOL PERFORMANCE FACT SHEET CALENDAR YEARS 2019 & 2020

### **Oracle Certified Professional (OCP)**

#### **On-Time Completion Rates (Graduation Rates)**

Includes data for the two calendar years prior to reporting.

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2019	0	0	0	0
2020	0	0	0	0

Student's Initials:	Date:	
Initial only after you ha	ve had sufficien	t time to read and understand the information.

#### **150% TABLE OPTIONAL**

# **Students Completing Within 150% of the Published Program Length**

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	150% Graduates	150% Completion Rate
2019	0	0	0	0
2020	0	0	0	0
**20XX				
**20XY				

<sup>\*\*</sup>Included if the program is more than one year in length.

Student's Initials:	Date:
Initial only after you have	had sufficient time to read and understand the information

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#### Job Placement Rates (includes data for the two calendar years prior to reporting)

Calendar Year	Number of Students Who Began Program	Number of Graduates		Graduates Employed in the Field	Placement Rate % Employed in the Field
2019	0	0	0	0	0
2020	0	0	0	0	0

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training.

#### Student can go to PayScale website to find out job placement information:

http://www.payscale.com/research/US/Certification=Oracle\_Certified\_Professional\_(OCP)\_DBA/Salar y

#### Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

**Part-Time vs. Full-Time Employment** 

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2019	0	0	0
2020	0	0	0

# Single Position vs. Concurrent Aggregated Position

<u>omgre i comen toi comentitiggiogates i comen</u>					
Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field		
2019	0	0	0		
2020	0	0	0		

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#### **Self-Employed / Freelance Positions**

Calendar Year	Graduates Employed who are Self- Employed or Working Freelance	Total Graduates Employed in the Field
2019	0	0
2020	0	0

#### **Institutional Employment**

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2019	0	0
2020	0	0

Student's Initials:	_ Date:
Initial only after you have	had sufficient time to read and understand the information

#### IF the majority of graduates from this program obtain jobs in self-employment or freelance work add:

This program may result in freelance or self-employment.

- The work available to graduates of this program is usually for freelance or self-employment.
- This type of work may not be consistent.
- The period of employment can range from one day to weeks to several months.
- Hours worked in a day or week may be more or less than the traditional 8 hour work day or 40 hour work week.
- You can expect to spend unpaid time expanding your networks, advertising, promoting your services, or honing your skills.
- Once graduates begin to work freelance or are self-employed, they will be asked to provide documentation that they are employed as such so that they may be counted as placed for our job placement records.
- Students initialing this disclosure understand that either a majority or all of this school's graduates are employed in this manner and understand what comprises this work style.

Student's Initials: _	Date:	
Only initial after you	ı have had sufficient tir	me to read and understand the information.

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#### Salary and Wage Information (includes data for the two calendar years prior to reporting)

#### Annual salary and wages reported for graduates employed in the field.

			<u> </u>					
l	Calendar	Graduates	Graduates	\$20,001	\$35,001	\$40,001	\$45,001	No Salary
	Year	Available for	Employed in	-	-	-	-	Information
		Employment	Field	\$25,000	\$40,000	\$45,000	\$50,000	Reported
ŀ	2019	0	0	0	0	0	0	0
-								
	2020	0	0	0	0	0	0	0

A list of sources used to substantiate salary disclosures is available from the school.

Student can go to PayScale	website to find	out salary	information:
----------------------------	-----------------	------------	--------------

http://www.payscale.com/i	research/US/Certification=Oracle_Certified_Professional_(OCP)_DBA/Salary
Student's Initials:	Date:
Initial only after you have	Date:ve had sufficient time to read and understand the information.
	Cost of Educational Program
Total charges for the proprogram is not completed	ogram for students completing on-time in 2019: \$0. Additional charges may be incurred if the on-time.
Student's Initials:	Date:
Initial only after you have	Date:ve had sufficient time to read and understand the information.
	Date:
initial only after you	I have had sufficient time to read and understand the information.

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Students at Vista IT Consulting Training are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

Student's Initials: Date: Initial only after you have had sufficient	time to read and understand the information.
information you may have relating to com	or Private Postsecondary Education. Regardless of any pletion rates, placement rates, starting salaries, or license ns the information as calculated pursuant to state law.
by the institution may be directed to the Bu	ng this fact sheet that have not been satisfactorily answered ureau for Private Postsecondary Education at 2535 Capitol 95833, www.bppe.ca.gov, toll-free telephone number (888)
Student Name - Print	
Student Signature	Date
School Official	Date

### **Definitions**

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- "Number of Students Who Began the Program" means the number of students who began a
  program who were scheduled to complete the program within 100% of the published program
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  cancellation period.
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- "Graduates Employed in the Field" means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- "Placement Rate Employed in the Field" is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
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- "First Available Exam Date" is the date for the first available exam after a student completed a program.
- "Passage Rate" is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.

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- "Number Who Passed First Available Exam" is the number of graduates who took and passed the first available licensing exam after completing the program.
- "Salary" is as reported by graduate or graduate's employer.
- "No Salary Information Reported" is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.

## STUDENT'S RIGHT TO CANCEL

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- 1) The student has the right to cancel the enrollment agreement and obtain a refund of charges paid through attendance at the first class session, or the seventh day after enrollment, whichever is later.
- 2) If the student has received federal student financial aid funds, the student is entitled to a refund of moneys not paid from federal student financial aid program funds.
- 3) A student is required to follow to cancel the enrollment agreement or withdraw from the institution and obtain a refund.

#### **Classroom Programs:**

A notice of cancellation for the current term or from the school shall be in writing and submitted to the school administrative office. A withdrawal for the current term or from the school may be effectuated by the student's written notice or by the student's conduct, including, but not necessarily limited to, a student's lack of attendance. The institution shall refund 100 percent of the amount paid for institutional charges, less a reasonable deposit or application fee not to exceed two hundred fifty dollars (\$250).

The institution shall issue a refund for unearned institutional charges if the student cancels an enrollment agreement or withdraws during a period of attendance. The refund policy for students who have completed 60 percent or less of the period of attendance shall be a pro rata refund. The institution shall pay or credit refunds within 45 days of a student's cancellation or withdrawal.

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#### § 76215. Student Tuition Recovery Fund Disclosures.

- (a) A qualifying institution shall include the following statement on both its enrollment agreement and its current schedule of student charges:
- "You must pay the state-imposed assessment for the Student Tuition Recovery Fund (STRF) if all of the following applies to you:
- 1. You are a student, who is a California resident and prepays all or part of your tuition either by cash, guaranteed student loans, or personal loans, and
- 2. Your total charges are not paid by any third-party payer such as an employer, government program or other payer unless you have a separate agreement to repay the third party.

You are not eligible for protection from the STRF and you are not required to pay the STRF assessment, if either of the following applies:

- 1. You are not a California resident.
- 2. Your total charges are paid by a third party, such as an employer, government program or other payer, and you have no separate agreement to repay the third party."
- (b) In addition to the statement described under subdivision (a) of this section, a qualifying institution shall include the following statement on its current schedule of student charges:
- "The State of California created the Student Tuition Recovery Fund (STRF) to relieve or mitigate economic losses suffered by California residents who were students attending certain schools regulated by the Bureau for Private Postsecondary Education.

You may be eligible for STRF if you are a California resident, prepaid tuition, paid the STRF assessment, and suffered an economic loss as a result of any of the following:

- 1. The school closed before the course of instruction was completed.
- 2. The school's failure to pay refunds or charges on behalf of a student to a third party for license fees or any other purpose, or to provide equipment or materials for which a charge was collected within 180 days before the closure of the school.
- 3. The school's failure to pay or reimburse loan proceeds under a federally guaranteed student loan program as required by law or to pay or reimburse proceeds received by the school prior to closure in excess of tuition and other cost.
- 4. There was a decline in the quality of the course of instruction within 30 days before the school closed or, if the decline began earlier than 30 days prior to closure, the period of decline determined by the Bureau.
- 5. An inability to collect on a judgment against the institution for a violation of the Act."

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## **Prior to Signing This Enrollment Agreement**

Prior to signing this enrollment agreement, you must be given a catalog or brochure and a School Performance Fact Sheet, which you are encouraged to review prior to signing this agreement. These documents contain important policies and performance data for this institution. This institution is required to have you sign and date the information included in the School Performance Fact Sheet relating to completion rates, placement rates, licensing examination passage rates, and salaries or wages, and the most recent three-year cohort default rate, if applicable, prior to signing this agreement.

Student's Initials	I certify that I have received the catalog, School Performance Fact Sheet, and
information regarding c	ompletion rates, placement rates, license examination passage rates, and salary or
wage information, and	the most recent three-year cohort default rate, if applicable, included in the School
Performance Fact she	et, and have signed, initialed, and dated the information provided in the School
performance Fact Shee	t.

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## **Refund Policy**

The amount owed to the student equals the institutional charge for the instruction divided by the total number of clock hours in the period of attendance multiplied by the number of clock hours the student has not attended prior to withdrawal. No refunds are due once the student has received 60% of the clock hours of instruction in any given period of attendance.

For purposes of determining a refund, a student shall be considered to have withdrawn from an educational program when he or she withdraws or is deemed withdrawn in accordance with the withdrawal policy stated in this institution's catalog.

You must exercise your right to cancel or withdraw on or before this date:

If an institution has collected money from a student for transmittal on the student's behalf to a third party for a bond, library usage, or fees for a license, application, or examination and the institution has not paid the money to the third party at the time of the student's withdrawal or cancellation, the institution shall refund the money to the student within 45 days of the student's withdrawal or cancellation.

If the student has received federal student financial aid funds, the student is entitled to a refund of moneys not paid from federal student financial aid program funds.

This institution shall refund any credit balance on the student's account within 45 days after the date of the student's completion of, or withdrawal from, the educational program in which the student was enrolled.

If the student obtains a loan to pay for an educational program, the student will have the responsibility to repay the full amount of the loan plus interest, less the amount of any refund.

Any questions a student may have regarding this enrollment agreement that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Dr., Suite #400, Sacramento, CA 95833, www.bppe.ca.gov (888) 370-7589 (fax) (916) 263-1897.

A student or any member of the public may file a complaint about this institution with the Bureau for Private Postsecondary Education by calling (888) 370-7589 or by completing a complaint form, which can be obtained on the bureau's Internet web site www.bppe.ca.gov.

# NOTICE CONCERNING TRANSFERABILITY OF CREDITS AND CREDENTIALS EARNED AT OUR INSTITUTION

"The transferability of credits you earn at Vista IT Training is at the complete discretion of an institution to which you may seek to transfer. Acceptance of the certificate you earn in Vista IT Training certificate programs is also at the complete discretion of the institution to which you may seek to transfer. If the certificate that you earn at this institution are not accepted at the institution to which you seek to transfer, you may be required to repeat some or all of your coursework at that institution. For this reason you should make certain that your attendance at this institution will meet your educational

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goals. This may include contacting an institution to which you may seek to transfer after attending Vista IT Training to determine if your certificate will transfer."

#### **Notice:**

A student or any member of the public may file a complaint about the institution with the Bureau for Private Postsecondary Education by calling (888) 370-7589 or by completing a complaint form which can be obtained on the bureau's Internet Website at www. bppe.ca.gov.

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# SCHOOL PERFORMANCE FACT SHEET CALENDAR YEARS 2019 & 2020

#### **Current IT Developments**

## **On-Time Completion Rates (Graduation Rates)**

Includes data for the two calendar years prior to reporting.

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2019	0	0	0	0
2020	0	0	0	0

Student's Initials:	_ Date:
Initial only after you have h	ad sufficient time to read and understand the information

#### **150% TABLE OPTIONAL**

# **Students Completing Within 150% of the Published Program Length**

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	150% Graduates	150% Completion Rate
2019	0	0	0	0
2020	0	0	0	0
**20XX				
**20XY				

<sup>\*\*</sup>Included if the program is more than one year in length.

Student's Initials:	_ Date:
Initial only after you have h	ad sufficient time to read and understand the information.

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#### Job Placement Rates (includes data for the two calendar years prior to reporting)

Calendar Year	Number of Students Who Began Program	Number of Graduates		Graduates Employed in the Field	Placement Rate % Employed in the Field
2019	0	0	0	0	0
2020	0	0	0	0	0

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training.

## Student can go to PayScale website to find out job placement information:

http://www.payscale.com/research/US/Certification=Certified\_Web\_Designer\_(CWD)/Salary

#### Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

## Part-Time vs. Full-Time Employment

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2019	0	0	0
2020	0	0	0

## Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2019	0	0	0
2020	0	0	0

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#### **Self-Employed / Freelance Positions**

Calendar Year	Graduates Employed who are Self- Employed or Working Freelance	Total Graduates Employed in the Field
2019	0	0
2020	0	0

#### Institutional Employment

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2019	0	0
2020	0	0

Student's Initials:	Date:
Initial only after you have h	ad sufficient time to read and understand the information.

#### IF the majority of graduates from this program obtain jobs in self-employment or freelance work add:

This program may result in freelance or self-employment.

- The work available to graduates of this program is usually for freelance or self-employment.
- This type of work may not be consistent.
- The period of employment can range from one day to weeks to several months.
- Hours worked in a day or week may be more or less than the traditional 8 hour work day or 40 hour work week.
- You can expect to spend unpaid time expanding your networks, advertising, promoting your services, or honing your skills.
- Once graduates begin to work freelance or are self-employed, they will be asked to provide documentation that they are employed as such so that they may be counted as placed for our job placement records.
- Students initialing this disclosure understand that either a majority or all of this school's graduates are employed in this manner and understand what comprises this work style.

Student's Initials:	Date:
Only initial after you have h	ad sufficient time to read and understand the information.

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#### Salary and Wage Information (includes data for the two calendar years prior to reporting)

#### Annual salary and wages reported for graduates employed in the field.

		<u> </u>			<u> </u>		
Calendar	Graduates	Graduates	\$20,001	\$35,001	\$40,001	\$45,001	No Salary
Year	Available for	Employed in	-	-	-	-	Information
	Employment	Field	\$25,000	\$40,000	\$45,000	\$50,000	Reported
2019	n	0	0	0	0	0	0
2013	U	0	U	U	0	0	O
2020	0	0	0	0	0	0	0

A list of sources used to substantiate salary disclosures is available from the school.

Student can go to PayScale website to find out salary information: http://www.payscale.com/research/US/Certification=Certified_Web_Designer_(CWD)/Salary				
Student's Initials: Date: Initial only after you have had sufficient time to read and understand the information.				
Cost of Educational Program				
Total charges for the program for students completing on-time in 2019: \$0. Additional charges may be incurred if the program is not completed on-time.				
Student's Initials: Date: Initial only after you have had sufficient time to read and understand the information.				
Student's Initials: Date:				

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Initial only after you have had sufficient time to read and understand the information.

· · · · · · · · · · · · · · · · · · ·	would allow its students to participate in federal student
Student's Initials: Date: Initial only after you have had sufficient time	
information you may have relating to complet	Private Postsecondary Education. Regardless of any tion rates, placement rates, starting salaries, or license the information as calculated pursuant to state law.
by the institution may be directed to the Burea	his fact sheet that have not been satisfactorily answered au for Private Postsecondary Education at 2535 Capito 33, www.bppe.ca.gov, toll-free telephone number (888)
Student Name - Print	
Student Signature	Date
School Official	 Date

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#### **Definitions**

- "Number of Students Who Began the Program" means the number of students who began a
  program who were scheduled to complete the program within 100% of the published program
  length within the reporting calendar year and excludes all students who cancelled during the
  cancellation period.
- "Students Available for Graduation" is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- "Number of On-time Graduates" is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- "On-time Completion Rate" is the number of on-time graduates divided by the number of students available for graduation.
- "150% Graduates" is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- "150% Completion Rate" is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- "Graduates Available for Employment" means the number of graduates minus the number of graduates unavailable for employment.
- "Graduates Unavailable for Employment" means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- "Graduates Employed in the Field" means graduates who beginning within six months after a
  student completes the applicable educational program are gainfully employed, whose
  employment has been reported, and for whom the institution has documented verification of
  employment. For occupations for which the state requires passing an examination, the six
  months period begins after the announcement of the examination results for the first examination
  available after a student completes an applicable educational program.
- "Placement Rate Employed in the Field" is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- "Number of Graduates Taking Exam" is the number of graduates who took the first available exam in the reported calendar year.
- "First Available Exam Date" is the date for the first available exam after a student completed a program.

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- "Passage Rate" is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- "Number Who Passed First Available Exam" is the number of graduates who took and passed the first available licensing exam after completing the program.
- "Salary" is as reported by graduate or graduate's employer.
- "No Salary Information Reported" is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.

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#### STUDENT'S RIGHT TO CANCEL

- 1) The student has the right to cancel the enrollment agreement and obtain a refund of charges paid through attendance at the first class session, or the seventh day after enrollment, whichever is later.
- 2) If the student has received federal student financial aid funds, the student is entitled to a refund of moneys not paid from federal student financial aid program funds.
- 3) A student is required to follow to cancel the enrollment agreement or withdraw from the institution and obtain a refund.

#### **Classroom Programs:**

A notice of cancellation for the current term or from the school shall be in writing and submitted to the school administrative office. A withdrawal for the current term or from the school may be effectuated by the student's written notice or by the student's conduct, including, but not necessarily limited to, a student's lack of attendance. The institution shall refund 100 percent of the amount paid for institutional charges, less a reasonable deposit or application fee not to exceed two hundred fifty dollars (\$250).

The institution shall issue a refund for unearned institutional charges if the student cancels an enrollment agreement or withdraws during a period of attendance. The refund policy for students who have completed 60 percent or less of the period of attendance shall be a pro rata refund. The institution shall pay or credit refunds within 45 days of a student's cancellation or withdrawal.

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#### § 76215. Student Tuition Recovery Fund Disclosures.

- (a) A qualifying institution shall include the following statement on both its enrollment agreement and its current schedule of student charges:
- "You must pay the state-imposed assessment for the Student Tuition Recovery Fund (STRF) if all of the following applies to you:
- 1. You are a student, who is a California resident and prepays all or part of your tuition either by cash, guaranteed student loans, or personal loans, and
- 2. Your total charges are not paid by any third-party payer such as an employer, government program or other payer unless you have a separate agreement to repay the third party.

You are not eligible for protection from the STRF and you are not required to pay the STRF assessment, if either of the following applies:

- 1. You are not a California resident.
- 2. Your total charges are paid by a third party, such as an employer, government program or other payer, and you have no separate agreement to repay the third party."
- (b) In addition to the statement described under subdivision (a) of this section, a qualifying institution shall include the following statement on its current schedule of student charges:
- "The State of California created the Student Tuition Recovery Fund (STRF) to relieve or mitigate economic losses suffered by California residents who were students attending certain schools regulated by the Bureau for Private Postsecondary Education.

You may be eligible for STRF if you are a California resident, prepaid tuition, paid the STRF assessment, and suffered an economic loss as a result of any of the following:

- 1. The school closed before the course of instruction was completed.
- 2. The school's failure to pay refunds or charges on behalf of a student to a third party for license fees or any other purpose, or to provide equipment or materials for which a charge was collected within 180 days before the closure of the school.
- 3. The school's failure to pay or reimburse loan proceeds under a federally guaranteed student loan program as required by law or to pay or reimburse proceeds received by the school prior to closure in excess of tuition and other cost.
- 4. There was a decline in the quality of the course of instruction within 30 days before the school closed or, if the decline began earlier than 30 days prior to closure, the period of decline determined by the Bureau.
- 5. An inability to collect on a judgment against the institution for a violation of the Act."

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## **Prior to Signing This Enrollment Agreement**

Prior to signing this enrollment agreement, you must be given a catalog or brochure and a School Performance Fact Sheet, which you are encouraged to review prior to signing this agreement. These documents contain important policies and performance data for this institution. This institution is required to have you sign and date the information included in the School Performance Fact Sheet relating to completion rates, placement rates, licensing examination passage rates, and salaries or wages, and the most recent three-year cohort default rate, if applicable, prior to signing this agreement.

Student's Initials I certify that I have received the catalog, School Performance Fact Sheet, and
information regarding completion rates, placement rates, license examination passage rates, and salary or
wage information, and the most recent three-year cohort default rate, if applicable, included in the School
Performance Fact sheet, and have signed, initialed, and dated the information provided in the School
performance Fact Sheet.

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## **Refund Policy**

The amount owed to the student equals the institutional charge for the instruction divided by the total number of clock hours in the period of attendance multiplied by the number of clock hours the student has not attended prior to withdrawal. No refunds are due once the student has received 60% of the clock hours of instruction in any given period of attendance.

For purposes of determining a refund, a student shall be considered to have withdrawn from an educational program when he or she withdraws or is deemed withdrawn in accordance with the withdrawal policy stated in this institution's catalog.

You must exercise your right to cancel or withdraw on or before this date:

If an institution has collected money from a student for transmittal on the student's behalf to a third party for a bond, library usage, or fees for a license, application, or examination and the institution has not paid the money to the third party at the time of the student's withdrawal or cancellation, the institution shall refund the money to the student within 45 days of the student's withdrawal or cancellation.

If the student has received federal student financial aid funds, the student is entitled to a refund of moneys not paid from federal student financial aid program funds.

This institution shall refund any credit balance on the student's account within 45 days after the date of the student's completion of, or withdrawal from, the educational program in which the student was enrolled.

If the student obtains a loan to pay for an educational program, the student will have the responsibility to repay the full amount of the loan plus interest, less the amount of any refund.

Any questions a student may have regarding this enrollment agreement that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Dr., Suite #400, Sacramento, CA 95833, www.bppe.ca.gov (888) 370-7589 (fax) (916) 263-1897.

A student or any member of the public may file a complaint about this institution with the Bureau for Private Postsecondary Education by calling (888) 370-7589 or by completing a complaint form, which can be obtained on the bureau's Internet web site www.bppe.ca.gov.

# NOTICE CONCERNING TRANSFERABILITY OF CREDITS AND CREDENTIALS EARNED AT OUR INSTITUTION

"The transferability of credits you earn at Vista IT Training is at the complete discretion of an institution to which you may seek to transfer. Acceptance of the certificate you earn in Vista IT Training certificate programs is also at the complete discretion of the institution to which you may seek to transfer. If the certificate that you earn at this institution are not accepted at the institution to which you seek to transfer, you may be required to repeat some or all of your coursework at that institution. For this reason you should make certain that your attendance at this institution will meet your educational

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goals. This may include contacting an institution to which you may seek to transfer after attending Vista IT Training to determine if your certificate will transfer."

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# SCHOOL PERFORMANCE FACT SHEET CALENDAR YEARS 2019 & 2020

#### **Website and Graphic Designs**

## **On-Time Completion Rates (Graduation Rates)**

Includes data for the two calendar years prior to reporting.

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2019	0	0	0	0
2020	0	0	0	0

Student's Initials:	_ Date:
Initial only after you have h	ad sufficient time to read and understand the information

#### **150% TABLE OPTIONAL**

## **Students Completing Within 150% of the Published Program Length**

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	150% Graduates	150% Completion Rate
2019	0	0	0	0
2020	0	0	0	0
**20XX				
**20XY				

<sup>\*\*</sup>Included if the program is more than one year in length.

Student's Initials:	_ Date:
Initial only after you have	had sufficient time to read and understand the information

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#### Job Placement Rates (includes data for the two calendar years prior to reporting)

Calendar Year	Number of Students Who Began Program	Number of Graduates		Graduates Employed in the Field	Placement Rate % Employed in the Field
2019	0	0	0	0	0
2020	0	0	0	0	0

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training.

## Student can go to PayScale website to find out job placement information:

http://www.payscale.com/research/US/Certification=Certified\_Web\_Designer\_(CWD)/Salary

#### Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

## Part-Time vs. Full-Time Employment

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2019	0	0	0
2020	0	0	0

## Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2019	0	0	0
2020	0	0	0

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#### **Self-Employed / Freelance Positions**

Calendar Year	Graduates Employed who are Self- Employed or Working Freelance	Total Graduates Employed in the Field
2019	0	0
2020	0	0

#### Institutional Employment

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2019	0	0
2020	0	0

Student's Initials:	Date:
Initial only after you have h	ad sufficient time to read and understand the information.

#### IF the majority of graduates from this program obtain jobs in self-employment or freelance work add:

This program may result in freelance or self-employment.

- The work available to graduates of this program is usually for freelance or self-employment.
- This type of work may not be consistent.
- The period of employment can range from one day to weeks to several months.
- Hours worked in a day or week may be more or less than the traditional 8 hour work day or 40 hour work week.
- You can expect to spend unpaid time expanding your networks, advertising, promoting your services, or honing your skills.
- Once graduates begin to work freelance or are self-employed, they will be asked to provide documentation that they are employed as such so that they may be counted as placed for our job placement records.
- Students initialing this disclosure understand that either a majority or all of this school's graduates are employed in this manner and understand what comprises this work style.

Student's Initials:	Date:
Only initial after you have h	ad sufficient time to read and understand the information.

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#### Salary and Wage Information (includes data for the two calendar years prior to reporting)

#### Annual salary and wages reported for graduates employed in the field.

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	\$20,001 - \$25,000	<u>-</u>	\$40,001 - \$45,000	\$45,001 - \$50,000	No Salary Information Reported
2019	0	0	0	0	0	0	0
2020	0	0	0	0	0	0	0

A list of sources used to substantiate salary disclosures is available from the school.

Student can go to PayScale website to find out salary information:  http://www.payscale.com/research/US/Certification=Certified Web Designer (CWD)/Salary
Tittp://www.payscale.com/research/03/Certification=Certified_vveb_Designet_(CvvD)/3alary
Student's Initials: Date:
Initial only after you have had sufficient time to read and understand the information.
Cost of Educational Program
Total charges for the program for students completing on-time in 2019: \$0. Additional charges may be incurred if the program is not completed on-time.
Student's Initials: Date: Initial only after you have had sufficient time to read and understand the information.
Student's Initials: Date:

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Initial only after you have had sufficient time to read and understand the information.

•	that would allow its students to participate in federal student
Student's Initials: Date: Initial only after you have had sufficien	nt time to read and understand the information.
information you may have relating to con	for Private Postsecondary Education. Regardless of any appletion rates, placement rates, starting salaries, or license ains the information as calculated pursuant to state law.
by the institution may be directed to the E	ing this fact sheet that have not been satisfactorily answered Bureau for Private Postsecondary Education at 2535 Capitol 95833, www.bppe.ca.gov, toll-free telephone number (888)
Student Name - Print	_
Student Signature	Date
School Official	 Date

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#### **Definitions**

- "Number of Students Who Began the Program" means the number of students who began a
  program who were scheduled to complete the program within 100% of the published program
  length within the reporting calendar year and excludes all students who cancelled during the
  cancellation period.
- "Students Available for Graduation" is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- "Number of On-time Graduates" is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- "On-time Completion Rate" is the number of on-time graduates divided by the number of students available for graduation.
- "150% Graduates" is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- "150% Completion Rate" is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- "Graduates Available for Employment" means the number of graduates minus the number of graduates unavailable for employment.
- "Graduates Unavailable for Employment" means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- "Graduates Employed in the Field" means graduates who beginning within six months after a
  student completes the applicable educational program are gainfully employed, whose
  employment has been reported, and for whom the institution has documented verification of
  employment. For occupations for which the state requires passing an examination, the six
  months period begins after the announcement of the examination results for the first examination
  available after a student completes an applicable educational program.
- "Placement Rate Employed in the Field" is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- "Number of Graduates Taking Exam" is the number of graduates who took the first available exam in the reported calendar year.
- "First Available Exam Date" is the date for the first available exam after a student completed a program.

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- "Passage Rate" is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- "Number Who Passed First Available Exam" is the number of graduates who took and passed the first available licensing exam after completing the program.
- "Salary" is as reported by graduate or graduate's employer.
- "No Salary Information Reported" is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.

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#### STUDENT'S RIGHT TO CANCEL

- 1) The student has the right to cancel the enrollment agreement and obtain a refund of charges paid through attendance at the first class session, or the seventh day after enrollment, whichever is later.
- 2) If the student has received federal student financial aid funds, the student is entitled to a refund of moneys not paid from federal student financial aid program funds.
- 3) A student is required to follow to cancel the enrollment agreement or withdraw from the institution and obtain a refund.

#### **Classroom Programs:**

A notice of cancellation for the current term or from the school shall be in writing and submitted to the school administrative office. A withdrawal for the current term or from the school may be effectuated by the student's written notice or by the student's conduct, including, but not necessarily limited to, a student's lack of attendance. The institution shall refund 100 percent of the amount paid for institutional charges, less a reasonable deposit or application fee not to exceed two hundred fifty dollars (\$250).

The institution shall issue a refund for unearned institutional charges if the student cancels an enrollment agreement or withdraws during a period of attendance. The refund policy for students who have completed 60 percent or less of the period of attendance shall be a pro rata refund. The institution shall pay or credit refunds within 45 days of a student's cancellation or withdrawal.

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#### § 76215. Student Tuition Recovery Fund Disclosures.

- (a) A qualifying institution shall include the following statement on both its enrollment agreement and its current schedule of student charges:
- "You must pay the state-imposed assessment for the Student Tuition Recovery Fund (STRF) if all of the following applies to you:
- 1. You are a student, who is a California resident and prepays all or part of your tuition either by cash, guaranteed student loans, or personal loans, and
- 2. Your total charges are not paid by any third-party payer such as an employer, government program or other payer unless you have a separate agreement to repay the third party.

You are not eligible for protection from the STRF and you are not required to pay the STRF assessment, if either of the following applies:

- 1. You are not a California resident.
- 2. Your total charges are paid by a third party, such as an employer, government program or other payer, and you have no separate agreement to repay the third party."
- (b) In addition to the statement described under subdivision (a) of this section, a qualifying institution shall include the following statement on its current schedule of student charges:
- "The State of California created the Student Tuition Recovery Fund (STRF) to relieve or mitigate economic losses suffered by California residents who were students attending certain schools regulated by the Bureau for Private Postsecondary Education.

You may be eligible for STRF if you are a California resident, prepaid tuition, paid the STRF assessment, and suffered an economic loss as a result of any of the following:

- 1. The school closed before the course of instruction was completed.
- 2. The school's failure to pay refunds or charges on behalf of a student to a third party for license fees or any other purpose, or to provide equipment or materials for which a charge was collected within 180 days before the closure of the school.
- 3. The school's failure to pay or reimburse loan proceeds under a federally guaranteed student loan program as required by law or to pay or reimburse proceeds received by the school prior to closure in excess of tuition and other cost.
- 4. There was a decline in the quality of the course of instruction within 30 days before the school closed or, if the decline began earlier than 30 days prior to closure, the period of decline determined by the Bureau.
- 5. An inability to collect on a judgment against the institution for a violation of the Act."

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## **Prior to Signing This Enrollment Agreement**

Prior to signing this enrollment agreement, you must be given a catalog or brochure and a School Performance Fact Sheet, which you are encouraged to review prior to signing this agreement. These documents contain important policies and performance data for this institution. This institution is required to have you sign and date the information included in the School Performance Fact Sheet relating to completion rates, placement rates, licensing examination passage rates, and salaries or wages, and the most recent three-year cohort default rate, if applicable, prior to signing this agreement.

Student's Initials I certify that I have received the catalog, School Performance Fact Sheet, and
information regarding completion rates, placement rates, license examination passage rates, and salary or
wage information, and the most recent three-year cohort default rate, if applicable, included in the School
Performance Fact sheet, and have signed, initialed, and dated the information provided in the School
performance Fact Sheet.

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## **Refund Policy**

The amount owed to the student equals the institutional charge for the instruction divided by the total number of clock hours in the period of attendance multiplied by the number of clock hours the student has not attended prior to withdrawal. No refunds are due once the student has received 60% of the clock hours of instruction in any given period of attendance.

For purposes of determining a refund, a student shall be considered to have withdrawn from an educational program when he or she withdraws or is deemed withdrawn in accordance with the withdrawal policy stated in this institution's catalog.

You must exercise your right to cancel or withdraw on or before this date:

If an institution has collected money from a student for transmittal on the student's behalf to a third party for a bond, library usage, or fees for a license, application, or examination and the institution has not paid the money to the third party at the time of the student's withdrawal or cancellation, the institution shall refund the money to the student within 45 days of the student's withdrawal or cancellation.

If the student has received federal student financial aid funds, the student is entitled to a refund of moneys not paid from federal student financial aid program funds.

This institution shall refund any credit balance on the student's account within 45 days after the date of the student's completion of, or withdrawal from, the educational program in which the student was enrolled.

If the student obtains a loan to pay for an educational program, the student will have the responsibility to repay the full amount of the loan plus interest, less the amount of any refund.

Any questions a student may have regarding this enrollment agreement that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Dr., Suite #400, Sacramento, CA 95833, www.bppe.ca.gov (888) 370-7589 (fax) (916) 263-1897.

A student or any member of the public may file a complaint about this institution with the Bureau for Private Postsecondary Education by calling (888) 370-7589 or by completing a complaint form, which can be obtained on the bureau's Internet web site www.bppe.ca.gov.

# NOTICE CONCERNING TRANSFERABILITY OF CREDITS AND CREDENTIALS EARNED AT OUR INSTITUTION

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# SCHOOL PERFORMANCE FACT SHEET CALENDAR YEARS 2019 & 2020

#### **Java Programming (I)**

#### **On-Time Completion Rates (Graduation Rates)**

Includes data for the two calendar years prior to reporting.

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2019	0	0	0	0
2020	0	0	0	0

Student's Initials:	_ Date:
Initial only after you have h	ad sufficient time to read and understand the information

#### **150% TABLE OPTIONAL**

## **Students Completing Within 150% of the Published Program Length**

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	150% Graduates	150% Completion Rate
2019	0	0	0	0
2020	0	0	0	0
**20XX				
**20XY				

<sup>\*\*</sup>Included if the program is more than one year in length.

Student's Initials:	Date:		
Initial only after ye	ou have had sufficient tin	me to read and understand the inform	nation.

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#### Job Placement Rates (includes data for the two calendar years prior to reporting)

Calendar Year	Number of Students Who Began Program	Number of Graduates		Graduates Employed in the Field	Placement Rate % Employed in the Field
2019	0	0	0	0	0
2020	0	0	0	0	0

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training.

## Student can go to PayScale website to find out job placement information:

http://www.payscale.com/research/US/Certification=Sun Certified Java Programmer (SCJP)/Salary

## Gainfully Employed Categories (includes data for the two calendar years prior to reporting)

## Part-Time vs. Full-Time Employment

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field	
2019	0	0	0	
2020	0	0	0	

## Single Position vs. Concurrent Aggregated Position

Calendar Year  Employed in the Field in a Single Position		Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2019	0	0	0
2020	0	0	0

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#### **Self-Employed / Freelance Positions**

Calendar Year	Graduates Employed who are Self- Employed or Working Freelance	Total Graduates Employed in the Field
2019	0	0
2020	0	0

#### Institutional Employment

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2019	0	0
2020	0	0

Student's Initials:	Date:
Initial only after you have h	ad sufficient time to read and understand the information.

#### IF the majority of graduates from this program obtain jobs in self-employment or freelance work add:

This program may result in freelance or self-employment.

- The work available to graduates of this program is usually for freelance or self-employment.
- This type of work may not be consistent.
- The period of employment can range from one day to weeks to several months.
- Hours worked in a day or week may be more or less than the traditional 8 hour work day or 40 hour work week.
- You can expect to spend unpaid time expanding your networks, advertising, promoting your services, or honing your skills.
- Once graduates begin to work freelance or are self-employed, they will be asked to provide documentation that they are employed as such so that they may be counted as placed for our job placement records.
- Students initialing this disclosure understand that either a majority or all of this school's graduates are employed in this manner and understand what comprises this work style.

Student's Initials:	_ Date:
Only initial after you have	had sufficient time to read and understand the information.

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#### Salary and Wage Information (includes data for the two calendar years prior to reporting)

#### Annual salary and wages reported for graduates employed in the field.

Calendar Year	Graduates Available for	Graduates Employed in	\$20,001	\$35,001 -	\$40,001	\$45,001 -	No Salary Information
	Employment	Field	\$25,000	\$40,000	\$45,000	\$50,000	Reported
2019	0	0	0	0	0	0	0
2020	0	0	0	0	0	0	0

A list of sources used to substantiate salary disclosures is available from the school.

Student can go to PayScale website to find out salary information: http://www.payscale.com/research/US/Certification=Sun_Certified_Java_Programmer_(SCJP)/Salary
Student's Initials: Date: Initial only after you have had sufficient time to read and understand the information.
Cost of Educational Program
Total charges for the program for students completing on-time in 2019 and 2020: \$0. Additional charges may be incurred if the program is not completed on-time.
Student's Initials: Date: Initial only after you have had sufficient time to read and understand the information.

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Student's Initials: Date:	
Initial only after you have had sufficien	t time to read and understand the information.
	ble for federal student loans. This institution does not meet that would allow its students to participate in federal student
Student's Initials: Date: Initial only after you have had sufficien	nt time to read and understand the information.
information you may have relating to con	for Private Postsecondary Education. Regardless of any appletion rates, placement rates, starting salaries, or license ains the information as calculated pursuant to state law.
by the institution may be directed to the E	ing this fact sheet that have not been satisfactorily answered Bureau for Private Postsecondary Education at 2535 Capitol 95833, www.bppe.ca.gov, toll-free telephone number (888)
Student Name - Print	_
Student Signature	 Date
School Official	 Date

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#### **Definitions**

- "Number of Students Who Began the Program" means the number of students who began a
  program who were scheduled to complete the program within 100% of the published program
  length within the reporting calendar year and excludes all students who cancelled during the
  cancellation period.
- "Students Available for Graduation" is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- "Number of On-time Graduates" is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- "On-time Completion Rate" is the number of on-time graduates divided by the number of students available for graduation.
- "150% Graduates" is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- "150% Completion Rate" is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- "Graduates Available for Employment" means the number of graduates minus the number of graduates unavailable for employment.
- "Graduates Unavailable for Employment" means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- "Graduates Employed in the Field" means graduates who beginning within six months after a
  student completes the applicable educational program are gainfully employed, whose
  employment has been reported, and for whom the institution has documented verification of
  employment. For occupations for which the state requires passing an examination, the six
  months period begins after the announcement of the examination results for the first examination
  available after a student completes an applicable educational program.
- "Placement Rate Employed in the Field" is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- "Number of Graduates Taking Exam" is the number of graduates who took the first available exam in the reported calendar year.
- "First Available Exam Date" is the date for the first available exam after a student completed a program.

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- "Passage Rate" is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- "Number Who Passed First Available Exam" is the number of graduates who took and passed the first available licensing exam after completing the program.
- "Salary" is as reported by graduate or graduate's employer.
- "No Salary Information Reported" is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.

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#### STUDENT'S RIGHT TO CANCEL

- 1) The student has the right to cancel the enrollment agreement and obtain a refund of charges paid through attendance at the first class session, or the seventh day after enrollment, whichever is later.
- 2) If the student has received federal student financial aid funds, the student is entitled to a refund of moneys not paid from federal student financial aid program funds.
- 3) A student is required to follow to cancel the enrollment agreement or withdraw from the institution and obtain a refund.

#### **Classroom Programs:**

A notice of cancellation for the current term or from the school shall be in writing and submitted to the school administrative office. A withdrawal for the current term or from the school may be effectuated by the student's written notice or by the student's conduct, including, but not necessarily limited to, a student's lack of attendance. The institution shall refund 100 percent of the amount paid for institutional charges, less a reasonable deposit or application fee not to exceed two hundred fifty dollars (\$250).

The institution shall issue a refund for unearned institutional charges if the student cancels an enrollment agreement or withdraws during a period of attendance. The refund policy for students who have completed 60 percent or less of the period of attendance shall be a pro rata refund. The institution shall pay or credit refunds within 45 days of a student's cancellation or withdrawal.

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#### § 76215. Student Tuition Recovery Fund Disclosures.

- (a) A qualifying institution shall include the following statement on both its enrollment agreement and its current schedule of student charges:
- "You must pay the state-imposed assessment for the Student Tuition Recovery Fund (STRF) if all of the following applies to you:
- 1. You are a student, who is a California resident and prepays all or part of your tuition either by cash, guaranteed student loans, or personal loans, and
- 2. Your total charges are not paid by any third-party payer such as an employer, government program or other payer unless you have a separate agreement to repay the third party.

You are not eligible for protection from the STRF and you are not required to pay the STRF assessment, if either of the following applies:

- 1. You are not a California resident.
- 2. Your total charges are paid by a third party, such as an employer, government program or other payer, and you have no separate agreement to repay the third party."
- (b) In addition to the statement described under subdivision (a) of this section, a qualifying institution shall include the following statement on its current schedule of student charges:
- "The State of California created the Student Tuition Recovery Fund (STRF) to relieve or mitigate economic losses suffered by California residents who were students attending certain schools regulated by the Bureau for Private Postsecondary Education.

You may be eligible for STRF if you are a California resident, prepaid tuition, paid the STRF assessment, and suffered an economic loss as a result of any of the following:

- 1. The school closed before the course of instruction was completed.
- 2. The school's failure to pay refunds or charges on behalf of a student to a third party for license fees or any other purpose, or to provide equipment or materials for which a charge was collected within 180 days before the closure of the school.
- 3. The school's failure to pay or reimburse loan proceeds under a federally guaranteed student loan program as required by law or to pay or reimburse proceeds received by the school prior to closure in excess of tuition and other cost.
- 4. There was a decline in the quality of the course of instruction within 30 days before the school closed or, if the decline began earlier than 30 days prior to closure, the period of decline determined by the Bureau.
- 5. An inability to collect on a judgment against the institution for a violation of the Act."

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## **Prior to Signing This Enrollment Agreement**

Prior to signing this enrollment agreement, you must be given a catalog or brochure and a School Performance Fact Sheet, which you are encouraged to review prior to signing this agreement. These documents contain important policies and performance data for this institution. This institution is required to have you sign and date the information included in the School Performance Fact Sheet relating to completion rates, placement rates, licensing examination passage rates, and salaries or wages, and the most recent three-year cohort default rate, if applicable, prior to signing this agreement.

Student's Initials I certify that I have received the catalog, School Performance Fact Sheet, and
information regarding completion rates, placement rates, license examination passage rates, and salary or
wage information, and the most recent three-year cohort default rate, if applicable, included in the School
Performance Fact sheet, and have signed, initialed, and dated the information provided in the School
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